



Oulton Broad Parish Council

Minutes of the Finance Committee

for the meeting of 4th December 2019

held in The Pavilion, Nicholas Everitt Park, Oulton Broad

Present: Councillors Christine Ashdown, Benvenuto Falat, Brian Keller, Andrew Page (Chairman) and Andy Penman.

Also, in attendance: Tina Page (Clerk).

F103. Welcome.

F104. Announcement on Reporting.

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F105. To receive and consider acceptance of apologies for absence. Apologies from Cllr S Keller were accepted.

F106. Declarations of Interest and dispensations.

F106.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda

F106.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

F106.3 To note any dispensations previously granted.

F107. Minutes.

To consider the accuracy and approve the minutes of the 6th November 2019. The minutes were considered as accurate, proposed by Cllr B Keller and seconded by Cllr Ashdown.

4 AGREED

1 ABSTAINED

F107.1 To review outstanding issues from last meeting.

F51. Clerk to chase Barclays Bank for the debit card – this is still being chased. Closing the Unity Bank account was also discussed. It was suggested to leave until we have the Barclays Debit Card in place.

F101. Clerk to speak to Badgers regarding the missing fence at Monckton Avenue. The contamination testing was discussed, it was suggested that we should invite W A S to present the findings to us at the next full council meeting.

F108. Public Forum.

An opportunity for members of the public to make comments on any matters on this agenda. No public attended.

F109. Payments: to agree payments as per payment schedule.

Anglia Electrical	Fire Alarm and emergency light maintenance	£576.00
Norse	Partnership Fees	£6,285.00
Cozens	installation of Christmas Tree	£469.67
S Challis	7 cleaning hours	£63.00
		£7,393.67

Payments totalling £7393.67 were approved, proposed by Cllr Falat and seconded by Cllr B Keller.
ALL AGREED

F110. To receive an update on payments and receipts for November 2019. Ongoing.

F111. To approve the bank reconciliations for November 2019. Ongoing.

F112. To receive an update on 20/21 budgets, agree the final precept and budget. CCTV rental was discussed instead of buying outright. The income from the Tennis Club and passport to leisure was discussed. **Action Cllr Falat** to review the charges for the passport to leisure. The museum donation income was mentioned and it was decided that maybe we should charge them an annual amount and then they can claim gift aid on the donations. Precept was then agreed at £213,981.00 at 8.49% increase. Proposed by Cllr Ashdown and seconded by Cllr B Keller.

ALL AGREED

Take to Full Council for ratification.

F113. Items for the next agenda.

To note date of next Finance Committee Meeting 6pm 8th January 2020.

F114. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

There being no more items to discuss the meeting closed at 7.30pm

Minutes approved on8th January..... 2020

Signed
Finance Chair