



**Oulton Broad Parish Council**  
**Minutes of the Finance Committee**  
**for the meeting of 6<sup>th</sup> January 2021**  
**held virtually using Zoom**

**Present:** Councillors Christine Ashdown, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

**Also, in attendance:** Tina Page (Clerk).

**F254. Welcome:** The Chairman welcomed the Councillors to the meeting.

**F255. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**F256. To receive and consider acceptance of apologies for absence:** None.

**F257. Declarations of Interest and dispensations:**

F257.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda – None.

F257.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests – None.

F257.3 To note any dispensations previously granted – None.

**F258. Minutes:**

The minutes for the previous meeting 2<sup>nd</sup> December 2020, were approved as being an accurate record. Proposed by Cllr B Keller and seconded by Cllr S Keller. **ALL AGREED**

F258.1 To review outstanding issues from last meeting. None

**F259. Public Forum:**

No members of the public were present.

**F260. Payments: to agree payments as per payment schedule:**

<b>Brian Keller</b>	mileage expenses	£12.60
<b>Tina Page</b>	Printing monthly costs	£22.49
<b>Norfolk PTS</b>	Training - CA and TP	£182.00
		<hr/>
		£217.09

The payments totalling £217.09 were approved. Proposed by Cllr Ashdown and seconded by Cllr Falat.

**4 AGREED**  
**1 ABSTAINED**

**F261. To note the Income and Expenditure for December 2020:** This is ongoing.

**F262. To discuss the closure of the Unity Account and agree any action:** The form has been signed and sent.

**F263. To review the figures calculated for reserves, items ring fenced and CiL this year, and agree any action:** The reserves are calculated on the budget/precept spreadsheet. The COVID business grants received so far totals £24,536.

**F264. To receive an update on the purchasing of Adult Gym equipment for NEP, Kesgrave Drive and Smith Walk, and agree any action:** The costs will be split into areas. Cllrs B Keller, S Keller and Ashdown will post the letters through the residents of Smiths Walk.

**F265. To discuss the office printer, repair or replace and agree any action:** Our Payroll company, suggested First Copy. They use this company for their printing services. **Action Clerk** to obtain a base cost for leasing over 3 years and repair costs.

**F266. To receive an update on grants and agree any action:** The Grant for the Speed Indicator Device was discussed. District Cllr Robinson will be providing a 100% grant.

**F267. To finalise the Budget and Precept figures, before being ratified at the Full Council:**

There may be need to increase security in the park while we are in Lockdown. Look into COVID business grants for OBWSC. The Precept was agreed at 6.63% increase in the Band D to £70.23. Total amount precept requesting £225,383. Proposed by Cllr S Keller and seconded by Cllr Ashdown

**ALL AGREED**

**F268. To receive an update on the PWLB and agree any action:**

It was decided to use the Business Case for the Broad House renovations. Which will include the whole of £95,000 we are requesting from the PWLB.

**F269. Items for the next agenda:** Nothing to note.

**To note date of next Finance Committee Meeting** 3<sup>rd</sup> February 2021

**F270. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted:**

OBPC Assets were discussed.

There was no more business to be discussed. Meeting closed 7.05pm

Minutes approved on ..... 2021

Signed .....  
Finance Chair