



Oulton Broad Parish Council
Meeting of the Parish Council
Monday 20th July 2020 7.00pm

Held Virtually

MINUTES

Present: Councillors Christine Ashdown, Jean Bragg (late), Paul Carver (late), Benvenuto Falat, Brian Keller, Sandie Keller, Lesley Lavery, Andrew Page, Andy Penman and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 2 members of public, 1 District Councillor.

251. Welcome: The chairman welcomed everyone to the meeting.

252. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

253. To receive and consider acceptance of apologies for absence: Apologies for absence was accepted for Cllr Penman. Cllr Bragg and Carver had not attended.

254. Declarations of Interests and dispensations:

254.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda - None

254.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests - None

254.3 To note any dispensations previously granted - None

255. Minutes: The minutes of previous meetings will be approved once we are out of lockdown.

256. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

241. Clerk to look at 75th memorial benches – ongoing.

257. Chairman's Report: The chairman reported that she still is working closely with the Clerk. The police are now realising the problems within the park. She has contacted Lowestoft College and hopefully the rebuilding of the shelter will start in September.

258. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

258.1 Cllr Robinson has asked if the Council would agree to a pedestrian crossing at Woods Loke West. – The council would like more information on this.

Cllr Gee reported that there will be a virtual full district council meeting in the next few days. Cllr Gee confirmed that Oulton Broad is not currently in the zone for any heritage action! The flood defence scheme has been given full approval. The 3rd river crossing start date has not been confirmed.

259. To receive an update from FoNEP and agree any necessary action: Hanging baskets are looking good.

259.1 To discuss whether the group will be able to start volunteering again – FoNEP have had a meeting in the Park Café to discuss the plans to be put in use for the return of the volunteers within the park. These were discussed and it was agreed that they could return to working.

260. To agree the payments payable in July 2020, as per payment schedule:

BACS

Mr T C Jones

Skip for Neeves Pit allotments

£250.00

Payment for £250.00 was approved. Proposed by Cllr Falat and seconded by Cllr Ashdown.

ALL AGREED

261. To note the payments and receipts up to 30/06/2020: These can be found uploaded on DocMonster.

262. To note the need to change to Income and Expenditure and discuss the additional work required for 18/19 and 19/20, and agree any action: This was previously discussed and it is noted that this will have to happen by law.

263. To note the need to make documents web accessible by September and agree any action: The need to change the documents that are uploaded on to the website to be accessible to all, needs to happen by end of September. The Clerk will need to go through all the policies, procedures, minutes and agendas that are uploaded on to the website. The website will need to be web accessible too.

264. To receive an update on the upgrading of the website: Considering the above it was agreed to upgrade the website to a totally new site. Norfolk Parish Training and Support has an individual that is building website for town and parish councils. The Clerk has some experience in this. It was agreed to go ahead with this.

ALL AGREED

The Clerk and Cllr B Keller will need training on this.

265. To note the approval of the Bank Reconciliations to date and agree any action: Bank reconciliations have been agreed to date.

266. To discuss the re-opening of the Pavilion and agree any action: Zoom closed session, re-opened session. There was a discussion on deep cleaning the pavilion. Since it is actually still closed for business. It was agreed to get the original cleaner back on a weekly basis. **Action Cllr Ashdown** to contact the cleaner.

267. To note the plans for the OB Regatta week: Cllr Falat reported that the Regatta will still happen, although on a smaller basis. People can collect on the same boat, cruise and race on the same waters. The plan is the program will focus on racing on water activity and discourage social gatherings on land. The Regatta will run for four days from Sunday 23rd August

to Wednesday 27th August. The Caterer is still outstanding, but the Park Café has been contacted.

268. To note the costings for the additional solicitor services and agree any action: It was agreed that Norton and Peskett have agreed to match Nicholsons fees.

269. To receive an update on Lowestoft Investment Plan and agree any action: There was a meeting last week. None of the projects that Cllr Falat put forward made the cut. They are creating new projects and not remedying old ones; therefore, the Museum will not come into the equation. IBTC have been updated on the progress of the funding decision.

270. To receive an update on the Committee meetings and other meetings held throughout the month:

Finance discussed the changing of the accounting method.
Planning all ticking over.
Events and Tourism, bunting was discussed and will be put up with the Union Jack for 15th August 2020 VJ Day.
Personnel nothing needed discussing.

271. To discuss the meetings being held in August and agree any action: It was agreed that the next full council meeting would be in September.

272. Items for the next Agenda: None

To note date of next Council Meeting and Committee Meetings: Finance Committee 5th August 2020, Planning Committee 3rd August, and TBC.

273. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

There being no more business to discuss, the meeting closed at 8.45pm

Minutes approved on 2020

Signed Parish Council Chair