



Oulton Broad Parish Council

Minutes of the Finance Committee for the meeting of Wednesday 5th August 2020 held virtually using Zoom

Present: Councillors Christine Ashdown, Benvenuto Falat, Brian Keller, Sandie Keller and Andrew Page (Chairman).

Also, in attendance: Tina Page (Clerk).

F180. Welcome: The Chairman thanked everyone for attending.

F181. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F182. To receive and consider acceptance of apologies for absence: Cllr Penman did not attend.

F183. Declarations of Interest and dispensations:

F183.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda – None.

F183.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests - None

F183.3 To note any dispensations previously granted – None.

F184. Minutes:

Minutes for the outstanding meetings will be approved once we have face to face proper meetings.

F184.1 To review outstanding issues from last meeting.

F51. Clerk to chase Barclays Bank for the debit card – it has arrived.

F162 Clerk to contact IHT regarding the CCTV in Colmans Shed – Ongoing.

F162 Clerk to purchase USB's for the recording of CCTV for the police – Ongoing.

F170 Clerk to obtain instructions for the installation of OBPC email for all platforms – Ongoing.

F173 Cllr Falat to ask Waveney Sailability where they sourced the defibrillator from – WOBYC purchased the Defibrillator.

F174. Clerk to ask Norton and Peskett if they considered matching their fees with Nicholsons – They are going to match the charges.

F177 To source a deep cleaning solution for the Pavilion – Current cleaner will start normal clean, as the Pavilion is not in general use.

F185. Public Forum:

No members of the public attended.

F186. Payments: to agree payments as per payment schedule.

Nicholsons	Solicitors fees	1532.72
Norse	Partnership fees	7710.00
Sandra	Cleaner	54.00
TOTAL		9296.72

Payments were approved, proposed by Cllr Page and seconded by Cllr S Keller.

F187. To note the receipts and payments for July 2020: These are ongoing.

F188. To discuss the issues with the office printer and laptop and agree any action: The Clerk’s laptop has died. It was decided to pop the laptop into CDS for repair and review necessary options.

F189. To discuss the Neighbourhood plan and agree any costings: Cllrs Falat and B Keller met. There is a need for agreement to advertise for volunteers for the Neighbourhood plan. Agreed to advertise in The Bugle and Journal, ceiling limit will be £400. Proposed by Cllr B Keller and seconded by Cllr Falat. **ALL AGREED**

F190. To discuss any thoughts on the budget expenditure for next year and agree any action: Thoughts for next years budget and precept. Consider Admin Assistant, money for the shelter rebuild.

F191. Items for the next agenda: Budget

To note date of next Finance Committee Meeting: 3rd September 2020 6pm

F192. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

There being no more items to discuss the meeting closed at 7.30pm

Minutes approved on 2020

Signed
Finance Chair