



Oulton Broad Parish Council

Meeting of the Parish Council
Monday 20th January 2020 7.00pm

Held at the Pavilion
Nicholas Everitt Park

MINUTES

Present: Councillors Christine Ashdown, Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller, Lesley Lavery, Andrew Page, Andy Penman and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 5 members of public and District Councillor Gee.

164. Welcome

165. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

166. To receive and consider acceptance of apologies for absence: None

167. Declarations of Interests and dispensations

167.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda – Cllr Carver noted an interest in item 172. Cllr Falat noted an interest in item 184.2

167.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

167.3 To note any dispensations previously granted.

168. Minutes: To consider the accuracy and approve the minutes of full council meeting of 16th December 2019. The minutes were proposed as being an accurate record, by Cllr Penman and seconded by Cllr Carver.

**8 AGREED
1 ABSTAINED**

169. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

151. Clerk to write to Wright and Co regarding the state of the old Caravan Site in Salt Water Way. Completed.

170. Chairman's Report: The planning change of use for the flat has been approved. There is a Lowestoft Museum Trustee meeting on 25th January 2020. OBPC will be fighting the decision of the 2 TPOs. This is due to a legacy of mis-management on the ground from District. This will be important to the livelihood of the Leisure Centre.

171. To receive a discussion regarding the table and chairs for the pavilion: Martin Murkett from Tick Solutions will be presenting tables and chairs: On display were 2 tables, one a tilt top and one a fold down. The tilt top is £299, folding table £229. There was numerous of chairs on display. Castors can be removed. Alina £139, without castors £114. Vi £99. The tables would

come in birch. It was proposed to discuss in the Finance Committee. The Council has given delegated approval for the Finance Committee to decide on this item.

8 AGREED
1 ABSTAINED

172. To consider co-option of the councillor vacancies, and agree to appoint.

172.1 Questions and Answer session – Cllr Ashdown has had a meeting with Jean before the meeting, she thinks that Jean will be an asset to our team.

‘Why do you want to be one of us?’ Jean has worked for charities in the past. She has lots of memories of Oulton Broad, Nicholas Everitt Park, Pets Corner.

172.2 Agree to adopt - It was proposed that we co-opt her by Cllr Ashdown and seconded by Cllr Falat.

8 AGREED
1 ABSTAINED

172.3 Signing of the Declaration of Acceptance form – duly signed.

172.4 To appoint a Mentor – Cllr Carver volunteered to be Jean’s mentor.

173. Public Forum and Public Service Reports: District Cllr Gee mentioned that they have not had many meetings since the General Election. There was an issue with a tree in Mobbs Way, which was dealt with by Norse. No more information has been received regarding TingDene. Could the Parish Council put Steve Gallant on the agenda? OBPC thanked District Councillors Gee and Back for their grant funding money, in aid of the heating in the Museum.

174. To receive an update from FoNEP: Geoff reported that it would be possible to work on the Landspring drain, providing this is done before the end of February, due to nesting birds. They have changed the insurance to volunteer’s insurance and public liability. This ended up being cheaper than they originally pay. FoNEP must ensure the signing in and out of the volunteers that work on Thursdays.

175. To review and discuss the Media Policy: In your packs. The media policy refers to press related articles from Chair and Clerk only, unless permission has been sought.

176. To discuss, the request to move the Full Council meeting and Trust meeting to a different day of the week: After some discussion it was agreed to move both the Full Trust and the Full Council to Tuesdays. Starting with the Full Trust meeting on 4th February 2020 6pm.

177. To discuss the outstanding policies and agree to adopt:

177.1 Events and Tourism and associated documentation – Proposed by Cllr Ashdown and seconded by Cllr Pullen

9 AGREED
1 ABSTAINED

177.2 Safeguarding policy – Proposed by Cllr Carver and seconded by Cllr B Keller.

8 AGREED
2 ABSTAINED

177.3 CCTV and associated policies - Ongoing.

178. To agree the payments payable in January 2020, as per payment schedule:

BACS

Waveney Norse	Partnership fees	£6,285.60
IHT	One month rental CCTV	247.88
CIA Insurance	121 Bridge Road landlord insurance	202.43
		<hr/>
		£6,735.91
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Payments were approved, £6,735.91, proposed by Cllr B Keller and seconded by Cllr Ashdown. Monthly payments to IHT Ltd would like to be direct debit, £247.88. This was proposed by Cllr B Keller and seconded by Cllr Ashdown. **ALL AGREED**

179. To note the payments and receipts up to 31/12/19: Uploaded to Docmonster.

180. To receive an update regarding the Neighbourhood Plan: Cllr Falat reported that he had submitted the proforma application form, kept the parish boundary as per Parish map. East Suffolk Council will forward this to Broads Authority. We are covering land and water. There will be need to generate a working group.

181. To discuss the repair of the water leak in the Avenue, on behalf of the TRUST: The quotes include moving the pipe over to the other side of the Avenue. Two quotes were received, £8,738.94 and £14,266.15 the third declined to quote. Although, it was thought the quotes were realistic, it was decided to obtain quotes ourselves. **Action Clerk** to obtain a couple of quotes. The Full Council will give delegated authority to the Finance Committee to approve a quote. The decision needs to be made as soon as possible.

182. Items for the next Agenda:

Neighbourhood Plan
Newsletter update

183. To note significant correspondence received since last meeting: None

To note date of next Council Meeting and Committee Meetings: Planning Committee 3rd February 5pm, 17th February 6pm, Finance Committee 5th February 6pm, Full Trust 3rd February 2020 6pm and Full Council will be 17th February 7pm.

184. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

184.1 Assets and Personnel issues were discussed

There being no more business to discuss, the meeting closed at 9.00pm

Minutes approved on17th February..... 2020

Signed Parish Council Chair