



Oulton Broad Parish Council

Meeting of the Parish Council

Monday 14th December

2020 7pm

Held Virtually MINUTES

Present: Councillors Christine Ashdown, Nancy Cuss, Peter Edwards, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: a member of FoNEP and D Cllrs Gee and Robinson were present.

332. Welcome:

The Chairman welcomed everyone to the meeting.

333. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

334. To receive and consider acceptance of apologies for absence:

Apologies were accepted for Cllrs Page and Carver. Cllr Bragg did not attend.

335. Declarations of Interests and dispensations:

335.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda.

335.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

335.3 To note any dispensations previously granted. It was noted that Cllrs Edwards and Falat are Trustees of OBWSC, this will be taken as read in future meetings.

336. Minutes: The minutes of the meeting of 16th November 2020 were approved as being an accurate record. Proposed by Cllr Falat and seconded by Cllr B Keller. **ALL AGREED**

337. To discuss the vacancy for Councillor and appoint one of the two candidates:

337.1 An opportunity to ask questions to candidate 1:

The person was TC. Q: What can you bring to the council? A: Parent Governor Treasurer for the Football Club. Writes a lot of bids, optimistic person, good communication skills, Accountancy and Administration. Q: As you are still involved at school, would attending meetings be a problem. A: Business Manager at Gorleston School. Available evenings and term times.

Her son is a keen sailor.

337.1 An opportunity to ask questions to candidate 2:

The second person was AR. Q: What can you bring to the Council? A: 34 years NHS, James Paget Hospital. 4 years Project Manager, Risk and Governance led for Health and Wellbeing. Event co-ordination for 4000 staff. Now self-employed, keen rambler. Have noticed the changes in Nicholas Everitt Park, over the last few years, it has been very proactive. Q: What sort of events in the park? A: Tai Chi, yoga, pilates, theatre and walking to Carlton Marshes. Q: Would you be available for meetings? A: I am self-employed and given some notice would be able to attend the meetings.

337.2 To agree which candidate will be successful for the vacancy Councillor position:

The Clerk put the candidates into the waiting room, while the Council discussed who would be appointed. Both candidates were strong candidates, ideally would have liked to appoint them both. There was a vote that ended in a tie breaker. The Chairman appointed TC to be co-opted.

337.3 The new Councillor will need to sign the Declaration of Acceptance Form.

The candidates came back into the meeting. The successful candidate signed the Declaration of Acceptance Form, held up the form to prove this.

337.4 Welcome to the new councillor.

The Chairman welcomed Cllr Cannon to the Council. The other candidate was asked to stay as a member of the public.

338. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

241. Clerk to look at 75th memorial benches to purchase and agree any action: This has been ordered and will arrive in the New Year.

306. Clerk to obtain all the CiL records since forming OBPC: Ongoing

307 Clerk to amend the Finance Regulations numbering paragraphs: Completed and uploaded to Docmonster.

322 Clerk to obtain the quote for a WW1 half tree bench: Ordered as discussed in item 241.

328 Cllrs B Keller and Falat to set up a Neighbourhood preliminary meeting: Ongoing.

331 Clerk to obtain quotes to replace some of the fences which are rotten at Smiths Walk: The quote is £430.00 for some of the fence. This was agreed to be paid. Proposed by Cllr Ashdown and seconded by Cllr Pullen.

ALL AGREED

339. Chairman's Report:

There was not much to report. COVID has stopped some normal business. There is a lot going on in the Park Café and this will be discussed in the Trust meeting.

340. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports:**

District Cllr Gee has been unwell and has missed a lot of meetings. The planning application for Gorleston Road is a controversial one. She has been in contact with Kerry Blair regarding the TingDene development. He has requested that they cease development immediately and to make contact. This will go to cabinet then the full council.

The member of public expressed his concerns about the speeding in Marlborough Road. This will be discussed in item 342.

341. To receive an update from FoNEP and agree any necessary action:

The volunteers would be happy to restart in the New Year on 7th January 2021. It was considered that due to COVID and the infections going up, we would review this again at the next Full Council meeting.

342. To discuss the request for a Speed Indication Display to be used in Marlborough Road and agree any action:

The member of public reported that there has been a long problem with speeding in Marlborough Road. He has approached the Parish Council before. District Cllr Robinson stated that Suffolk County Council has received numerous complaints. Installing a SID would be better than nothing, we cannot reduce the speed limit to 20mph as the police cannot enforce that. Speed bumps would be too expensive. The SID would become the responsibility of the Parish Council. We could move this to Hall Road too. The SID would be funded by District Cllr Robinson. OL would be happy to help maintain the SID, as a community service. **Action Cllr Falat and District Cllr Robinson** to sort out where the posts will be situated.

343. To receive an update regarding the budget: Ongoing.

344. To agree the payments payable in December 2020, as per payment schedule:

BACS

Cozens	Installation and removal of Xmas tree	£488.45
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The payment for £488.45 was approved. Proposed by Cllr Carver and seconded by Cllr B Keller.

ALL AGREED

345. To note that the Income and Expenditure up to 30th November 2020:

Uploaded to Docmonster.

346. To note the approval of the Bank Reconciliations for October and November and agree any action:

Approved by Cllr B Keller.

347. To discuss the new adult gym equipment quotes and agree any action:

Caloo was agreed out of 5 other companies in the Finance Committee.

Smiths Walk: Bundle of 4 with delivery, matting and installation £5594.15 (including Disabled piece)

Kesgrave Drive: Bundle of 4 with delivery, matting and installation £5156.15

Nicholas Everitt Park 8 pieces with 14 work stations with delivery, matting and installation £12098.30. Project discount £1370.60. Giving a total of £21478.00

It was decided to ask Smiths Walk what they would prefer, Gym equipment instead of the childrens play equipment. **Action Clerk** to write to all of Smiths Walk and ask them.

It was noted that both Smiths Walk and Kesgrave Drive grass is very long. **Action Clerk** to contact RH request the grass to be cut.

348. To receive an update on the CCTV and agree any action:

Cllr B Keller had a visit with Lee and reinstated the two cameras that were out. OBWSC electricity had been turned off. However, moving the cameras to run off the yacht club boat house has not been completed. **Action Cllr B Keller** to arrange for this to happen.

349. To receive an update on the Public Works Loan Board and agree any action:

Ongoing.

350. To discuss the motions agreed in the Personnel Committee meeting on 10th December 2020 and agree any action:

There has been a request from a Councillor to be reimbursed for their printing. It was agreed at Finance and Personnel Committees that Councillors can be reimbursed 5p per sheet of printing. Expenses will need to be detailed per document and sent to the Clerk. Once the Clerk is back to working from the office this will not happen. This is reimbursement to all the Councillors across the Council.

Notepads have been purchased for the Councillors to use, Cllr B Keller to design the labels to put on the front of the notepads.

Cllr Falat had requested the Kickstart to be discussed in the Personnel Committee. It was agreed that this system would not be appropriate for the Clerks assistant. The job vacancy will be advertised in the next newsletter.

The need for Councillor and Clerks training was discussed and agreed that if needed then we should all be able to take the training.

351. To agree the meeting dates scheduled for 2021:

Change the Events and Tourism Tuesday to Thursdays. The Annual Parish Meeting, the Meeting of the Parish Council and the Trust AGM were discussed, Clerk to schedule some dates in. Otherwise the scheduled dates were approved.

352. To receive an update on the Committee meetings and other meetings held throughout the month:

Planning Committee: Meetings are still going well. The planning application for Gorleston Road was recommended objection.

353. Items for the next Agenda:

Precept and Budget.

To note date of next Council Meeting and Committee Meetings: Finance Committee 6th January 2021, Planning Committee 4th and 18th January 2021, Full Council meeting 18th January 2021 and Events and Tourism to be confirmed for January 2021.

Cllr Cuss mentioned the problem with traffic on her road. District Cllr Robinson, replied that there was not much that could be done.

354. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

There being no more business to discuss, the meeting closed at 8.55pm

Minutes approved on 2021

Signed Parish Council Chair