



Meeting of the Parish Council

In the Pavilion

6pm, Monday 22nd July 2024

MINUTES

Present: Councillors Christine Ashdown, Jean Bragg, David Bromley, Paul Carver, John Davis, Brian Keller, Sandie Keller, Donald Munro, and Johanna Turner.

Also in attendance: Michaela McGoun (Clerk). 2 members of the public. 3 District Councillors.

1. Welcome

2. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

3. To receive and consider acceptance of apologies for absence

Apologies received from Cllr. Falat, Cllr. Besford-Land was not in attendance.

4. Declarations of Interests and dispensations

4.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda.

4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. Cllrs. Falat, Bromley and Davis all have an interest in OBWSC, Cllr. Falat as a member of the yacht club.

4.3 To note any dispensations previously granted.

5. To agree the minutes of the previous meeting held on 17th June 2024

Proposed by Cllr. Ashdown, seconded by Cllr. Davis. 1 abstention, 7 in favour.

5.1. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

6. Chairman's Report:

Not much to report, we did achieve the Green Flag award for Nicholas Everitt Park, the flag will go up on Thursday and a photo and write up will be sent to the press.

7. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

District Cllr. Robinson advised it is always difficult for them to attend our meetings due to clashes of meetings within the division. Going forwards they will be single member wards and Cllr. Back has been given Oulton Broad.

Cllr. Bromley congratulated Cllr. Back on completing the marathon.

8. To receive an update from FoNEP and agree any necessary action.

Voluntary hours for June were 97. The Green Flag has been awarded for the 14th Consecutive year. The extended bed at the front of the park has been planted up. It has been decided to plant a circle of perennials around the tree and then just add flowers annually, this will reduce the number of flowers needing to be planted. The college students were not too keen on weeding but enjoyed litter picking the park.

9. To approve the payments for this month and between meetings:

Monthly			
MC Cleaning	Office / pavilion Clean		£144.00
Norfolk Copiers	Copy costs		£27.21
EDF	Office electricity		57.93
ADHOC			
Design Solutions	Email & Doc Monster	£	1,522.44
			£1,751.58
INCOME			
WOBYC			£262.50
OBWSC			£1,250.00
S Petty			£0.00
TOTAL			£1,512.50

Proposed by Cllr B Keller, seconded by Cllr. Bromley, all in favour.

10. To agree the committee Members for 2024/25

Finance –

Planning – John Davis

Personnel – John Davis

Events & Tourism – Johanna Turner

It was decided to email Anthony regarding committees he may wish to join.

11. To receive the Committee Reports

1. Finance Brief

Balance on the accounts:

Current account £6,402.00

Reserve/savings £278,225.62 (no movement on this account)

Payments requiring approval

CCTV repairs £540.00

Window to the rear of The Old Forge £1,000.00

Pavilion gutter clearing / cleaning £150.00

Disabled ramp to the park £100.00

Proposed by Cllr. Ashdown, seconded by Cllr. Bragg, all in favour.

2. Personnel Brief

Cllr. Carver reported that the admin assistant is doing well on her FiLCA course, the Councillor training has mostly been carried out, just the new Councillors to get booked in. 24/25 pay award has not been agreed yet.

12. To note date of The Meeting of the Parish Council on Monday 16th September 2024 at 6pm.

13. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

The Chairman closed the meeting at 18.44pm.

Signed by the Chairman..... Date.....