



Oulton Broad Parish Council

Finance Committee Minutes

The Pavilion

5.30pm Thursday 19th September 2024

Present: Councillors Benvenuto Falat (Chairman), Christine Ashdown, David Bromley, Brian Keller, Sandie Keller and Don Munro.

Also, in attendance: Michaela McGoun (Clerk)

F1. Welcome:

F2. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F3. To receive and consider acceptance of apologies for absence:

No apologies received.

F4. Declarations of Interest and dispensations:

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. NONE

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

F5. To agree the minutes from the previous finance meeting 18th July 2024

Proposed by Cllr. Bromley, seconded by Cllr. B Keller. All in favour.

5.1 Matters arising

The TCV had asked for a date to attend. PWLB came out in August. Cllr Falat filled the hole at the OBWSC.

F6. Public Forum:

An opportunity for members of the public to make comments on any matters on this agenda.

F7. To note the balance on accounts

OBPC General Account £14,045.14

OBPC Savings / Reserves £253,225.62

F8. To note the bank reconciliation for August 2024:

Noted.

F9. To approve the income and expenditure for September 2024.

Monthly

MC Cleaning office clean £144.00

Norfolk Copiers printing £24.29

Daisy phone/internet £151.66

ADHOC

PKF External Audit £756.00

TCV Works at Monckton £408.00

Gladston benches £1404.00

Wix website £12.46

£2900.00

INCOME

Barclays interest £1035.15

S Petty rent £180.00

Craft stalls £45.00

£1260.15

**Payments were also approved
for August 2024.**

Proposed by Cllr. Ashdown

Seconded by Cllr. Munro

All in favour.

F10. To discuss benches at Slaters Pit.

2 benches have been ordered for Slaters Pit. Smith's Walk also requires a bench.

Proposed by Cllr. S Keller, seconded by Cllr. Munro, all in favour.

F11. Budget overview

Ongoing

F12. To discuss wages services.

It was agreed to move to SALC, take to Full Council to recommend.

Proposed by Cllr. B Keller, seconded by Cllr. Ashdown, all in favour.

F13. To discuss a hedge at Smith’s Walk.

The matter was discussed, and it was agreed to give ESS the go ahead to reduce the hedge in height as a one off.

Proposed by Cllr. Falat, seconded by Cllr. Bromley, all in favour.

F14. To discuss playground repairs.

Quote received from ESS to repair the playhouse in NEPT. This was referred to the Trust meeting.

F15. To discuss Museum window replacement.

The contractor doing the works at the museum is going to provide a quote, Don advised he knew someone who would be able to quote so it was agreed for Don to arrange a quote for the windows.

F 16. To discuss purchasing a step ladder.

This was discussed, and it was agreed to purchase an 8’ ladder and a portable ramp for the bandstand, if possible the ladder to have stabilizers.

Proposed by Cllr. S Keller, seconded by Cllr. Bromley, all in favour.

F17. To receive a quote for the Christmas Tree lights.

Quotes received from ESS to purchase, set up and remove the tree £744.00, and Cozens for the lights £624.00

Proposed by Cllr. Bromley, seconded by Cllr. Ashdown, all in favour.

F18. To discuss Sunnyfields Play Area

Contacted by a member of the public asking for the play equipment to be improved in the park, Clerk to speak to the member of public to see what they would like in there and get some quotes. Add to next agenda with quotes.

Look at the electric station right to access.

To note date of next Finance Committee Meeting, Thursday 10th October 2024
5.30pm.

The Chairman closed the meeting at 18.13pm.

Singed by the Chairman Date.....