



Oulton Broad Parish Council
Meeting of the Parish Council
Monday 18th January 2021 7pm

Held Virtually
MINUTES

Present: Councillors Christine Ashdown, Tracey Cannon, Paul Carver, Nancy Cuss, Peter Edwards, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: a member of FoNEP and D Cllrs Gee and Robinson were present.

355. Welcome:

The Chairman welcomed everyone to the meeting.

356. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

357. To receive and consider acceptance of apologies for absence:

Apologies for Cllr Bragg were accepted.

358. Declarations of Interests and dispensations:

358.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. Cllrs Falat and Edwards are Trustees of OBWSC.

358.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. – None.

358.3 To note any dispensations previously granted. – None.

359. Minutes: The minutes of 14th December 2020, were approved as being an accurate record. Proposed by Cllr Ashdown and seconded by Cllr B Keller.

7 AGREED
3 ABSTAINED

360. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

328 Cllrs B Keller and Falat to set up a Neighbourhood preliminary meeting. – ongoing.

342 To receive an update on the Speed Indicator Device, for Marlborough Road and agree any. Clerk has completed the Community Enabling Budget for the SID. District Cllr Robinson

reported that Highways cannot fit brackets to lamp posts. He will pace out Marlborough Road himself. There was an agreement to install the SID at Marlborough Avenue and move it to Chestnut Drive.

347 Clerk to write to Smiths Walk, obtain their preferences on whether they would like to keep the children's play park and adult gym, or just the adult gym and agree any action. – letters have been hand delivered to every house in Smiths Walk, await their response.

347 Clerk to source why the grass has not been cut for Kesgrave Drive and Smiths Walk. – Waiting to discuss this at the Norse meeting booked on 16th February 2021.

348 To receive an update, Cllr B Keller to connect the two CCTV cameras to the Yacht Club boat shed and not OBWSC. Cllr B Keller suggested that we hold this off, until the CCTV has been moved into the new Clerks office. We will re-wire the necessary then. This was agreed. Close the item.

361. Chairman's Report:

There has not been much to report. Thank you to the Clerk for keeping the council going. We are keeping our heads above water with this horrible pandemic. The vaccine roll out is going well and the R rate is going down.

362. Public Forum and Public Service Reports:

There were no members of the public present. FoNEP representative joined the meeting at 7.21pm.

District Cllr Gee stated that the controversial planning application regarding the care home is going to Committee on 8th February 2021. There has been no contact from ESC regarding TingDene. They were told in December to stop work immediately, but it appears that work is still being done.

363. To receive an update from FoNEP and agree any necessary action:

Geoff had nothing report, due to lockdown. However, it was noted that the Green Flag visit will be a secret shopper this year. Cllr Falat mentioned that the mural in the shelter needs to be re-sealed.

364. To receive an update regarding the budget and approve the precept for 21/22:

The Precept and Budget was previously agreed at the Finance Committee. The increase in Precept has not been helped by the reduction in Band D this year. The agreement was to increase the Precept to £70.23 giving an overall precept value of £225,383. This was proposed by Cllr Falat and seconded by Cllr B Keller.

ALL AGREED

The Chairman would like to thank Cllr Page for all his help.

365. To finalise the approval of the PWLB and note that the provision to meet the loan costs and capital are included in the budget. Agree any action:

As per previous meeting resolution it was agreed to obtain a Public Works Loan of £95,000 over 10 years.

It was RESOLVED to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £95,000 over the borrowing term of 10 years for the Expansion of the Lowestoft Museum into the Broad House Flat and also creating a new Community Meeting Room and Parish Council Office space. The annual loan repayments will come to around £10,610.

It is also intended to increase the council tax precept for the purpose of the loan repayments by 4.96% which is equivalent of an additional £4.09 a year on a Band D property. This will be subject to a precept increase consultation.

Proposed by Cllr Falat and seconded by Cllr Cuss.

ALL AGREED

366 To agree the payments payable in January 2021, as per payment schedule:

BACS

	Christmas installation removal and	
Norse	barriers	£576.00
EDF	OBWSC	£71.80
Ian Garrett	Flat building regs	£576.00
Norse	Partnership fees	£7,710.00
		<u>£8,933.80</u>

Payments totally £8933.80 were approved for payment. Proposed by Cllr Ashdown and seconded by Cllr Carver.

ALL AGREED

It was suggested and agreed that Cllr Edwards read OBWSC electricity meter every month and submitted the meter readings.

367. To note that the Income and Expenditure up to 31st December 2020:

Uploaded to Docmonster.

368. To note the approval of the Bank Reconciliations for December and agree any action:

Cllr B Keller approved the Bank Reconciliations.

369. To discuss and agree the request again this year, a Letter of Authority for Vertas to manage our utilities again next year:

Cllr Falat had to declare an interest, WOBYC has issues, it would appear when WDC brokered a deal that they would not pay water services. Proposed by Cllr Carver that we do not sign another LOA this year. Seconded by Cllr Ashdown.

ALL AGREED

370. To discuss the Playground Reports and agree any action:

Cllr Falat has an overall agreement with the RoSPA report. This will be discussed at the Norse meeting. Clerk is obtaining information from Zurich to see how often there is need to inspect the play equipment.

371. To receive an update on the Adult Gym in NEP, Smiths Walk and Kesgrave drive and agree any action:

The individual reports have been sent to the Cllrs. Smiths Walk is on hold. Clerk will seek funding from Badgers for Kesgrave Drive. Clerk to seek grants for Nicholas Everitt Park.

372. To receive an update on any grants received so far:

Nothing so far.

373. To receive an update on the Committee meetings and other meetings held throughout the month:

Finance Committee: all budgeting.

Planning Committee: going very well.

Cllr Ashdown reported that she attended the Councillor training.

Cllr Falat as Chair of Norfolk, Suffolk Boating Association, there has been a complaint about the black barge.

374. Items for the next Agenda:

To note date of next Council Meeting and Committee Meetings: Finance Committee 3rd February 2021, Planning Committee 1st and 15th February 2021, Full Council meeting 15th

February 2021, Personnel Committee 1st February, and Events and Tourism to be confirmed, await Lockdown restrictions.

375. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

General discussion over OPBC's assets

There being no more business to discuss, the meeting closed at 8.10pm

Minutes approved on 2021

Signed Parish Council Chair

DRAFT