



Oulton Broad Parish Council

Minutes of the Finance Committee for the meeting of 2nd December 2020 held virtually using Zoom

Present: Councillors Christine Ashdown, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

Also, in attendance: Tina Page (Clerk).

F234. Welcome: The Chairman welcomed the Councillors to the meeting.

F235. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F236. To receive and consider acceptance of apologies for absence: None.

F237. Declarations of Interest and dispensations:

F237.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda; It was noted that an expense will be paid to Cllr B Keller.

F237.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

F237.3 To note any dispensations previously granted.

F238. Minutes:

The minutes of 4th November were agreed as being an accurate record. Proposed by Cllr Falat and seconded by Cllr S Keller.

**4 AGREED
1 ABSTAINED**

F238.1 To review outstanding issues from last meeting. None

F239. Public Forum:

No members of the public attended.

F240. Payments: to agree payments as per payment schedule:

Brian Keller	Expenses	£5.40
Tina Page	Expenses	£101.89

Payments for £107.29 were approved. Proposed by Cllr Ashdown and seconded by Cllr S Keller.

4 AGREED
1 ABSTAINED

F241. To note the Income and Expenditure for November 2020: Uploaded to Docmonster.

F242. To discuss the closure of the Unity Account and agree any action: Ongoing, the Clerk has printed out the form for Cllr Page and Cllr S Keller to sign.

F243. To discuss the ordering of the semi-circle WW1 bench and agree any action:

The WW1 semi-circle bench was approved at £1271 + £145 for delivery. Proposed by Cllr Falat and seconded by Cllr Ashdown.

ALL AGREED

It was agreed to install this in the garden of remembrance by the Pavilion. We will take the amount of CiL.

F244. To review the figures calculated for reserves, items ring fenced and CiL this year, and agree any action:

The overall figures are still being calculated. However, the amount of CiL is calculated as £12,719.00.

F245. To discuss the purchasing of Adult Gym equipment for NEP, Kesgrave Drive and Smith Walk, from the examples given and agree the supplier:

The Clerk produced a report showing 4 companies that provided Adult Gym equipment. These were the best out of the 6 the Clerk has sourced. After some discussion it was decided to go with Caloo, as being the best value for money. Three sites were considered: Nicholas Everitt Park, Kesgrave Drive and Smiths Walk. **Action Clerk** to source the complete package from Caloo. Installation will be in April when the next amount of CiL will be awarded.

Proposed by Cllr Falat and seconded by Cllr S Keller.

ALL AGREED

It was noted that we should try the Community Partnership, that will be offering £2,000 funding.

F246. To receive an update on grants and agree any action:

So far, Cllr Gee has granted £2,000. Funding team at ESC are looking into Heritage Lottery and Heritage England. The Clerk has applied for some District CiL, but is not confident of receiving any.

F247. To discuss the request for printing reimbursement and agree any action:

A Councillor has requested reimbursement of £5 per month for printing from home. After some discussion it was agreed that the Councillors could claim 5p per sheet of printing. However, if this is to be agreed, it will need to be across the board of Councillors and not just some! Expenses to be itemised as per document and the number of pages. Expenses to be sent to the Clerk for approval. Proposed by Cllr Falat and seconded by Cllr S Keller.

4 AGREED
1 ABSTAINED

This will only be whilst the Clerk is working from home.

F248. To discuss the need to repair/replace the fence at Smiths Walk and agreed any action:

The trees and hedging have been taken down due to them being unmanaged in the past. New trees and hedging will be replaced. It was noted that some of the fence is rotten and

will need to be replaced. Cllr Page states that this is about 1/3rd of the fence. The Clerk has tried to source who owns the fence. ESC reckons to use the rule, if the posts are on our side then it is our fence. The fence is on the neighbour's sides. The Council agreed to replace the rotten parts of the fence. **Action Clerk** to obtain quotes for repairs and maintenance and liaise with Norse to have an open discussion with the neighbours.

F249. To receive an update on the budget so far and agree any action:

No change.

F250. To receive an update on the PWLB and agree any action:

Ongoing. However, due to all the expenses involving the Museum and the Park Café, it was agreed that the ceiling limit for the PWLB would be £90,000. Proposed by Cllr Falat and seconded by Cllr Ashdown.

ALL AGREED

The cellar and the re-pointing will be hedged on budget, grants and fundraising.

F251. To receive an update on COVID-19 and agree any action:

This has been the same throughout COVID 19 restrictions. It was noted that FoNEP are asking to return to volunteering.

The rule of 6 is still in place.

F252. Items for the next agenda:

Final agreement for the Budget.

To note date of next Finance Committee Meeting 6th January 2021

F253. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted: None.

There was no more business to be discussed. Meeting closed 7pm

Minutes approved on 2020

Signed
Finance Chair