



## Oulton Broad Parish Council

Meeting of the Parish Council  
Monday 17<sup>th</sup> February 2020 7.00pm

Held at the Pavilion  
Nicholas Everitt Park

### MINUTES

**Present:** Councillors Christine Ashdown, Benvenuto Falat, Brian Keller, Sandie Keller, Lesley Lavery, Andrew Page, Andy Penman and Lee Pullen.

**Also, in attendance:** Tina Page (Clerk)

**Public in attendance:** 3 members of public and District Councillor Gee.

#### 185. Welcome

#### 186. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**187. To receive and consider acceptance of apologies for absence:** Cllrs Bragg and Carver did not attend.

#### 188. Declarations of Interests and dispensations

188.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda.

188.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

188.3 To note any dispensations previously granted.

**189. Minutes** To consider the accuracy and approve the minutes of full council meeting of 20<sup>th</sup> January 2020: The minutes were approved as being an accurate record, proposed by Cllr Ashdown and seconded by Cllr B Keller. **ALL AGREED**

**190. Outstanding actions:** To note actions taken from last meetings which are not detailed on this agenda.

181. Clerk to obtain quotes for the main water leak. Work is set to start w/c 5<sup>th</sup> March.

**191. Chairman's Report.** The meetings have been changed back to Mondays, due to bowls playing more on a Tuesday evening.

Cllr Falat provided an update regarding the Broads Authority and the TPO for the two Corsican Pines. There are no grounds for appeal, it is a matter that we need to persuade BA not to ratify the TPO. It was noted that there are 27 other pines and a total of 230 trees in the park.

Cllr Falat gave a report regarding the Lowestoft Place Board. This involves putting together a bid to help develop Lowestoft. Some of the neighbouring parishes were invited. Cllr Falat represented all the parishes. This project can bid up to £25 million pounds out of a £3.7 Billion fund. It looks on first instance that all the funding will be applied to Lowestoft and mainly the High Street.

#### 192. Public Forum and Public Service Reports

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports**: No District or County Councillor reports were received. Cllr Gee, reported that she is part of the Lowestoft Place Board, representing the Heritage side, although Lowestoft Museum was not mentioned! The flood barrier has been given the go ahead. The Sanyo site has no forward movement. HAS is not including Oulton Broad as a key site. **Action Cllr Gee** to push for some funding from the Lowestoft Place Board for the Lowestoft Museum refurbishment.

**193. To receive an update from FoNEP and agree any necessary action:** FoNEP had a good meeting with Norse and the Parish Council. Norse has stopped staff using step ladders. FoNEP have asked the insurance company and they are still happy for them to use step ladders. This was confirmed providing there is a risk assessment in place. Parish Council requested that the volunteers kept the kitchen clean, no muddy boots and no cleaning of paint brushes.

**194. To agree the payments payable in February 2020, as per payment schedule:** No payments were scheduled for payment.

**195. To note the payments and receipts up to 31/01/20:** Uploaded to Docmonster.

**196. To receive an update regarding the Neighbourhood Plan and agree any action:** District has agreed the Parish area, which has been edged in red. ESC have now passed to BA.

**197. To receive an update on the Newsletter:** An article needs to be written in the newsletter requesting support for the neighbourhood plan. There needs to be a collective viewpoint. The team will need careful management. **Action Cllr Falat** to send Cllr Page the Neighbourhood map for the newsletter. The newsletter is on target for the planned printing date.

**198. To receive an update on the Pavilion Hall Furniture, and agree any action:** Cllr S Keller and the Clerk visited the site to finalise the furniture. The tables are proposed to be delivered and set up before the Quiz evening on 7<sup>th</sup> March. 20 chairs and 6 tables, Total cost is £4076.40 Bowls will keep their tables.

**199. To discuss putting a monthly article in the local newspaper and agree any action:** This has been mentioned in previous meetings. This time it was considered a good idea. It was agreed to write a summary of the full council meeting. **Action Cllr B Keller** to provide the article for the newspapers. The article will be the Community interest page which is free of charge. A centre spread to be published in between the newsletters. A working group will be set up to manage this.

**200. To receive an update regarding the kitchen and agree any additional purchases.** The kitchen is nearly complete. It was thought a good idea to buy two bar stools for the breakfast bar, a towel rail, fridge, microwave and clock. It was proposed to spend a maximum of £400 for these goods. Proposed by Cllr Penman and seconded by Cllr Page. **ALL AGREED**

**201. Items for the next Agenda:** Nothing was requested

**202. To note significant correspondence received since last meeting:**

Email asking our official position regarding the impending removal of Lowestoft, Oulton Broad and Waveney archives from Lowestoft records office to the 'The Hold' in Ipswich? After some discussion it was agreed that we should request some of the Lowestoft Place Board fund to pertaining the Suffolk Records within the library. Proposed by Cllr Falat and seconded by Cllr Penman. **ALL AGREED**

**Action Cllr Gee** to push this forward.

**To note date of next Council Meeting and Committee Meetings:** Planning Committee 5pm 2<sup>nd</sup> March, 6pm 16<sup>th</sup> March, Personnel Committee 4pm 2<sup>nd</sup> March, Finance Committee 4<sup>th</sup> March 6pm, Full Trust 6pm 2<sup>nd</sup> March 2020 (if needed), Events and Tourism committee 3<sup>rd</sup> March 11am, and Full Council will be 16<sup>th</sup> March 7pm.

**203. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

There was discussions and updates regarding the assets.

There being no more business to discuss, the meeting closed at 8.45pm

Minutes approved on .....16<sup>th</sup> March..... 2020

Signed ..... Parish Council Chair