



Oulton Broad Parish Council
Meeting of the Parish Council
Monday 15th March 2021 7pm

Held Virtually
MINUTES

Present: Councillors Christine Ashdown, Jean Bragg, Tracey Cannon, Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: a member of FoNEP and District Cllrs Gee and Robinson were present.

396. Welcome: The Chairman welcomed everyone to the meeting.

397. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

398. To receive and consider acceptance of apologies for absence:

Apologies for Cllr Cuss were accepted.

399. Declarations of Interests and dispensations:

399.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda – None.

399.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests – None.

399.3 To note any dispensations previously granted – None.

400. Minutes: Minutes from 15th February 2021 were approved as an accurate record.

Proposed by Cllr B Keller and seconded by Cllr Ashdown.

ALL AGREED

401. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

328 Cllrs B Keller and Falat to set up a Neighbourhood preliminary meeting. – ongoing.

342 To receive an update on the Speed Indicator Device, for Marlborough Road – Forms have been sent to District Cllr Robinson and the grant funding has been received.

383. Cllr Falat to attend the planning meeting for TingDene – Cllr Falat has received a letter from Stephen Baker, ESC does not think it is of general interest. **Action Cllr Falat** to arrange a meeting, include C. Rivett, J. Mallinder, District Cllrs Robinson and Gee.

391. Additional rubbish bin request, Beccles Road area – The waste bins were previously on the bus shelters. Purchase one, place by the noticeboard opposite Tescos, or round the corner on Burnt Hill. **Action Clerk** to purchase one through Norse.

402. Chairman's Report:

Cllr Edwards has resigned. We now have two vacancies. Notice of vacancy going up on the noticeboards tomorrow.

403. Public Forum and Public Service Reports:

No service reports received.

District Cllr Robinson left the meeting.

District Cllr Gee reported that she had been informed that her grant for £2,000 for the repointing on the Museum had been approved. Concerned that the District CiL funding for the re-pointing had been turned down. She had received a complaint from a resident regarding the bins overflowing in the park. She had complained to Norse. This had already been resolved by the Parish Council. Two additional wheelie bins are being used over the weekend. There is a concern that Heath Road will have an open car dismantling shop. The vaccine roll out has been extremely well run. The bridge works has started. Lowestoft has received 25 million Town Funds funding and 90 million for the tidal barrier.

404. To receive an update from FoNEP:

OBPC is looking at June on the Road Map before they open anything. However, for FoNEP to re-start May 19th 2021 looks reasonable. The workshop door lock has been replaced £69.00. FoNEP are happy to fund that. The hanging baskets and flowers for the boat planters were approved.

405. To receive an update on the PWLB:

The paperwork has been sent and we are waiting a response.

406 To agree the payments payable in March 2021, as per payment schedule:

BACS

David Ogilvie

WW1 half tree seat

£1,699.20

This payment was approved. Proposed by Cllr Ashdown and seconded by Cllr Bragg.

ALL AGREED

407. To note that the Income and Expenditure up to 28th February 2021:

Uploaded to DocMonster.

408. To note the approval of the Bank Reconciliations for January and February:

January has been approved. February has been completed waiting approval.

409. To receive an update on the Town Funds Announcement from Cllr Falat:

This has already been reported by District Cllr Gee.

410. To discuss the need for additional rubbish bins in the park:

Norse is providing two wheelie bins to be put in hot spot areas over the weekend. Charge is £7.57 per empty. This was agreed and already being used. The takeaway rubbish is a problem through the Lockdown.

411. To discuss the COVID roadmap in regard to face-to-face meetings and the annual meetings:

Annual Parish Meeting 19th April 2021.

Annual Meeting of the Parish Council will be moved to 5th May 2021

Finance Committee will be moved to 12th May 2021

Pavilion is closed until 21/6/21, therefore the Clerk will not be working in her office until then.

The Pavilion now has a key lock as well as a combination. The keys cannot be cut very easily.

Only the appropriate people will have a key. The Pavilion will need to be deep cleaned before use. Regular cleaning with a mist machine will be needed after every meeting. Appropriate PPE will be worn whilst using the machine. Maybe consider sharing one with OBWSC.

412. To receive an update on the Committee meetings and other meetings held throughout the month:

Planning Committee – the Chair would like to thank the committee for their support.

Finance Committee – work in progress.

Events and Tourism – planning events this year. Cllr Ashdown has been communicating with the Tennis Club and Bowls Club. There is a consideration for the combination lock for the main hall door.

413. Items for the next Agenda:

To note date of next Council Meeting and Committee Meetings: Finance Committee 7th April 2021, Planning Committee 6th and 19th April 2021 (Annual Parish Meeting 5.30, Full Council 7pm) 19th April 2021, Personnel Committee 6th April 2021 3pm

414. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

414.1 To discuss assets and personnel issues.

There being no more business to discuss, the meeting closed at 8.42pm

Minutes approved on 2021

Signed Parish Council Chair