



Oulton Broad Parish Council
Meeting of the Parish Council
Monday 15th June 2020 7.00pm

Held Virtually

MINUTES

Present: Councillors Christine Ashdown, Paul Carver (late), Benvenuto Falat, Brian Keller, Sandie Keller, Lesley Lavery, Andrew Page, Andy Penman and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 2 members of public.

225. Welcome: The Chairman welcomed everyone to the meeting.

226. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

227. To receive and consider acceptance of apologies for absence: Cllr Bragg cannot get internet at home.

228. Declarations of Interests and dispensations:

228.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. Cllr Falat declared an interest in 246

228.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. None

228.3 To note any dispensations previously granted. None

229. Minutes: The minutes of previous meetings will be approved once we are out of lockdown.

230. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

199. Cllr B Keller to produce a monthly article in the newspaper – Cllr B Keller published a report in the Lowestoft Journal.

231. Chairman's Report: Due to Lockdown there has not been much going on.

232. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports**: None.

233. To receive an update from FoNEP and agree any necessary action: It was agreed that it was safer to stay away from volunteering for the time being.

234. To agree the payments payable in June 2020, as per payment schedule:

Previously paid between meetings

Wax Lyrical	Hand Sanitiser	£306.00
		£306.00

BACS

Heelis and Lodge	Internal Audit	£300.00
		£300.00

Payment for £300 was agreed. Proposed by Cllr B Keller and seconded by Cllr Falat.

ALL AGREED

235. To note the payments and receipts up to 31/05/2020: Ongoing.

236. To receive an update regarding the Neighbourhood Plan and agree any action: Ongoing.

237. To discuss the Annual Internal Audit Report for 19/20, and agree any action: The report was handed out a week before the meeting. The Council considered the report and thought it was a good review. Thank you to the Clerk. The Council has not accumulated many reserves. The Council had no reserves at the start of 2017/2018 and are slowly building them up. It was considered that we reviewed the Internal Audit report last year, it was decided that we would change Internal Auditors at that point.

238. To agree the Annual Governance Statement (Section 1) for 19/20, to be signed by RFO and Chairman: This was read through and all agreed and signed by the Chairman.

ALL AGREED

239. To agree section 2 Accounting Statement 19/20, to be signed by RFO and Chairman: This was agreed and signed by the Chairman.

ALL AGREED

240. To agree the contact details for PKF Littlejohn, details to be confirmed by the Chairman: It was noted to change the telephone number, but agreed.

241. To review the situation with the events left in the park this year, (Bands, Craft Fairs, VJ Day etc), refunds for Nearly Festival and agree any action: It was agreed to cancel the craft fairs and any events that would be held by us. The Zoom meeting ended and we had to re-open the meeting, (missing Cllr Carver). It was agreed that we would allow the external organisations to decide whether to hold their events or not. **Action Clerk** to look into 75th memorial bench.

242. To discuss the request for an additional dog bin on the Conrad Estate, and agree any action: The Clerk has written to the person requesting additional information. On hold until we receive this.

243. To receive an update on Lowestoft Investment Plan and agree any action: Cllr Falat has submitted an outline project which includes the Lowestoft Museum and Water Taxi.

244. To note the dredging operations on the broad: Noted.

245. To note the planning applications for the pontoon BA/2020/0146/FUL, outside our parish: Noted, as not in our area.

246. To note an update from Cllr Falat, regarding BA Navigation Committee, and Staithe report: Noted. Cllr Carver then joined the meeting.

247. To receive an update on the Committee meetings and other meetings held throughout the month:

Planning continue with Zoom meetings

Finance also continue with Zoom meeting. Thank you to Cllr Page for his help with the Internal Audit.

248. Items for the next Agenda:

Google Meet virtual meeting.

Solicitor Update and costings.

249. To note significant correspondence received since last meeting. Discuss the numerous emails regarding the silver canisters all over the park: The issues of ASB were discussed and incidents will need to be reported for every issue within the park.

To note date of next Council Meeting and Committee Meetings: Finance Committee 1st July 2020, Planning Committee as and when, Full Council meeting 20th July 2020. Via Zoom.

250. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

There being no more business to discuss, the meeting closed at 8.45pm

Minutes approved on 2020

Signed Parish Council Chair