



**Oulton Broad Parish Council**  
**Meeting of the Parish Council**  
**Monday 15<sup>th</sup> March 2021 7pm**

**Held Virtually**  
**MINUTES**

**Present:** Councillors Christine Ashdown, Jean Bragg, Tracey Cannon, Nancy Cuss, Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page and Lee Pullen.

**Also, in attendance:** Tina Page (Clerk)

**Public in attendance:** a member of FoNEP and District Cllrs Gee were present.

**415. Welcome:** The Chairman welcomed everyone to the meeting.

**416. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**417. To receive and consider acceptance of apologies for absence:** None.

**418. Declarations of Interests and dispensations:**

418.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda - None

418.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests - None

418.3 To note any dispensations previously granted - None

**419. Minutes:** Minutes of 19<sup>th</sup> April meeting were approved as being an accurate record.  
Proposed by Cllr B Keller and seconded by Cllr Ashdown.

**9 AGREED**  
**1 ABSTAINED**

**420. Outstanding actions:** To note actions taken from last meetings which are not detailed on this agenda.

328 Cllrs B Keller and Falat to set up a Neighbourhood preliminary meeting. Cllrs B Keller, Falat and Cannon are in communication, work in progress.

383. Cllr Falat to arrange a meeting with TingDene – meeting book 24/5/21 virtual meeting.

391. Additional rubbish bin request, Beccles Road area - Ongoing.

#### **421. Chairman's Report:**

The Chairman said thank you to all the Councillors. COVID is still putting a damper on things. Newsletter going out shortly, finalising next week. There are 8 pages this time, going to distributors in May. Cleveland Joinery has started building the shelter. This will start being set up in the park in a couple of weeks. Security in the park was ramped up over the Easter School Holidays. Two men are in the security team whilst the travellers are on site. Body Cameras are on order.

#### **422. Public Forum and Public Service Reports:**

District Cllr Gee dropped out of the meeting, so relayed her message via Cllr Falat telephone: There is a 10 week TV programme on policing in Suffolk, which may be of interest. Third river crossing is still ongoing, the traffic hold up was due to Anglian Water. There are also hold ups in Victoria Road due to there being a 4 inch drop at the swing bridge and the trains are taking this really slow.

#### **423. To receive an update from FoNEP and agree any necessary action:**

Could a small group of volunteers start on Thursday with planting the boat planters and painting the boats. This was agreed by the Council. They will honour the COVID regulations. Cllr Ashdown to set up a meeting with FoNEP and the gardener. It was noted that the Pavilion will remain locked until 21<sup>st</sup> June 2021.

**424. To receive an update on the PWLB:** Ongoing, the paperwork has reached the required place, but not been allocated to a person. There is a survey going out in the Newsletter, regarding the loan.

#### **425 To agree the payments payable in April 2021, as per payment schedule:**

Steve Jackman	Website development	£750.00
IHT	CCTV 2 extra cameras	£41.76
		<hr/>
		£791.76

Payments totalling £791.76, were approved. Proposed by Cllr Page and seconded by Cllr S Keller.

**ALL AGREED**

**426. To note that the Income and Expenditure up to 31<sup>st</sup> March 2021:** Uploaded to Docmonster.

**427. To note the approval of the Bank Reconciliations for March:** These have been approved.

#### **428. To receive an update on the Committee meetings and other meetings held throughout the month:**

Events and Tourism: The summer bands have been allocated. There is a list of events in the Newsletter. Started organising for VE and VJ day. Small presentation from the Viking Re-enactment. The event is planned for 14-15 August 2021. Lowestoft Gala will still go ahead but on a smaller scale. Bowls Club wanting to have access to the toilets, either the Pavilion or the Public Toilets. Deep cleaning for the Pavilion is scheduled for the 1<sup>st</sup> May 2021. Every room will need to be closed for 2 hours. Fogging machine has arrived. Quiz night has been booked for 16<sup>th</sup> October. Christmas Carols booked for 5<sup>th</sup> December.

Planning: all going Ok, apart from the meeting today was postponed to tomorrow, due to not being quorum today.

Finance: All gone quite well. Wrapped up a few loose ends. Will be starting to look at the budget for the following financial year. The Adult Gym (2 places), Disabled Swing and Smiths Walk are able to go ahead, due to the hard work of the Clerk getting grants. Cllr Page and the Clerk will be meeting on 27<sup>th</sup> April to iron out some issues with the finance system. RBS will be closing off the accounts on 7<sup>th</sup> May, and the internal audit will start the audit on 11<sup>th</sup> May 2021.

Cllr Falat mentioned about the Lowestoft Place Board meeting and the 3 links. He will email everyone these links.

There was a discussion as to where the latest green flag was, in order to fly it now that the flagpole is empty.

**429. Items for the next Agenda:** None

**To note date of next Council Meeting and Committee Meetings:** Finance Committee 12<sup>th</sup> May 2021, Planning Committee 4<sup>th</sup> and 17<sup>th</sup> May 2021 (Annual meeting of Parish Council 7pm) 5<sup>th</sup> May 2021.

Apart from the meeting on 5<sup>th</sup> May 2021, all the rest are provisional, depending on whether we will be allowed to meet virtually. Otherwise, all public meetings will be suspended until 21<sup>st</sup> June 2021.

**430. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

431.1 To discuss assets and agree any action:

Minutes approved on ..... 2021

Signed ..... Parish Council Chair