



**Oulton Broad Parish Council**  
**Minutes of the Finance Committee**  
**for the meeting of 7<sup>th</sup> January 2019**

**Present:** Councillors Christine Ashdown, Russell Cooper, Benvenuto Falat, Sandra Keller, and Andrew Page (Chairman).

**Also, in attendance:** Tina Page (Clerk).

**F116. Welcome:**

Cllr Page welcomed everyone to the meeting. The right for the public to record the meeting were noted. However, there were no members of the public.

**F117. Apologies:** Cllr Penman sent his apologies.

**F118. Declaration of interests and dispensations**

F118.1 Declaration of Disclosable Pecuniary and Non-Pecuniary interests.

None

F118.2 Receipt of written interests.

None

F118.3 Dispensations granted.

None.

**F119. Minutes**

F119.1 To approve the accuracy of the minutes of the 27<sup>th</sup> November 2018.

The minutes for 27<sup>th</sup> November 2018 were approved as accurate by Cllr Ashdown and seconded by Cllr S Keller.

**4 AGREED**  
**1 ABSTAINED**

Cllr Cooper apologised for not attending the meeting.

F119.2 To review outstanding issues from last meeting.

F111. Clerk to confirm whether the precept figures set by WDC will change before the closure date: The Clerk confirmed that the figures are set in stone and will not change. Precept form to be sent as soon as possible.

F112. The Clerk to purchase a SIM and mobile phone: Completed.

**F120. Public Forum:** No members of the public present.

**F121. To note and agree the bank reconciliation outstanding for December 2018:** The Clerk stated this has not be completed.

**F122. Payments, to agree as per payment schedule:**

Waveney Norse	NEP Trust November	£7,350.00
Proposed by Cllr Page and seconded by Cllr Cooper		<b>ALL AGREED</b>

**F123. To discuss the 3 quotes supplied for the play equipment and agree on one to put forward to the Full Council:**

Option 3 not in keeping with the rest of the park.

Option 2 10 meters tall, therefore too tall

Option 1. Cheapest, ticks all the boxes, size is better for the site, includes two slides and is disability friendly. Norse has been instructed to go back to the Playdale sales rep. There is

an 8-week lead time, hopefully to be done before the second bank holiday in May. This needs to be taken to full council for ratification on 21<sup>st</sup> January. Proposed to go for option 1 by Cllr Ashdown and seconded by Cllr Page. **ALL AGREED**

**Action Clerk** to invite S Walker to the Full Council meeting.

Norse to take old equipment down or Playdale?

**F124. To discuss and agree the amount to be transferred to the savings account:** £94,500 which is ring fenced for allotments + the capital fund + the contingency total, to be transferred over. **Action Clerk and Cllr Page** to ask Barclays for a fixed term interest account. Proposed to transfer £280,000 into savings account by Cllr S Keller and seconded by Cllr Cooper. **ALL AGREED**

Ring fenced allotment amount to be transferred to fixed term deposit account once set up. Proposed by Cllr Cooper and seconded by Cllr S Keller. **ALL AGREED**

**F125. Items for the next agenda:** None

**F126. Date for next meeting:** 6pm 6<sup>th</sup> February 2019.

**F127. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:** Nothing to be discussed.

Kesgrave Drive fencing was discussed. We had been assured that £7,500 would cover the costs. Therefore, the cleaning of the play equipment and the fencing will cost £11,243 NET. These costs are higher than expected. The Council felt it is important to be doing something outside of the park. Proposed to accept the increase by Cllr Falat and seconded by Cllr S Keller. To be ratified at Full Council. **ALL AGREED**

There being no more items to discuss the meeting closed at 7.00pm

Minutes approved on .....6<sup>th</sup> February ..... 2019

Signed .....  
Finance Chair