



## Oulton Broad Parish Council

Meeting of the Parish Council  
Monday 16<sup>th</sup> December 7.00pm

Held at the Pavilion  
Nicholas Everitt Park

### MINUTES

**Present:** Councillors Christine Ashdown, Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page, Andy Penman and Lee Pullen.

**Also, in attendance:** Tina Page (Clerk)

**Public in attendance:** 6 members of public, including 4 members of FoNEP.

#### 143. Welcome

#### 144. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**145. To receive and consider acceptance of apologies for absence:** Apologies from Cllrs Lavery and Wilson were accepted.

#### 146. Declarations of Interests and dispensations

146.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. *It was noted that Cllr Falat is now the Treasurer of the Yacht Club.*

146.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

146.3 To note any dispensations previously granted.

**147. Minutes** To consider the accuracy and approve the minutes of full council meeting of 18<sup>th</sup> November 2019. The minutes were accepted as an accurate record, referring to all that was minuted in the public section. Proposed by Cllr B Keller and seconded by Cllr Ashdown.

**7 AGREED  
1 ABSTAINED**

**148. Outstanding actions:** To note actions taken from last meetings which are not detailed on this agenda.

113 Clerk to obtain quotes for the CCTV and agree any action – This will be discussed under item 157.

129. Cllr Gee to provide an update regarding the loan agreement for the Museum. - Cllr Gee had a meeting with Lowestoft Town Council, they are happy to meet with Lowestoft Museum and two from the Council to discuss a way forward for the porcelain loan. The meeting has not been set yet.

134. Clerk to note the petition for speeding in Marlborough Road – The resident is sending the 24-signature petition to Suffolk County Council. The Council cannot help as it is not in our remit.

136. Cllr Ashdown to provide an update on the Community Shop. – There are lots and lots of loops that need jumping through. This must be a Community Led project. Start with putting an article in the next newsletter.

138. Clerk to send an email to Nearly Festival, explaining OBPC's concerns. – The Clerk has sent an email to them. Ben Hunter went to Ipswich to see Andy Collins at his office, the report is

being sorted out.

142. Clerk to speak to Norse regarding the odour in the gent's toilet. – work has been done to remedy the problem. Time will tell whether it has been fixed or not.

**149. Chairman's Report.** The Chairman reported that she is still concerned about the Landspring drain. It is an environmental flood risk. The Harbour Master provided evidence of an asset number and Grid reference. After a long conversation with the Environmental Agency, they will act on this as a priority. The Chairman will continue to chase.

**150. Public Forum and Public Service Reports**

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.** - Apologies Cllr Gee.

**151. To receive an update from FoNEP and agree any necessary action:** The Carols around the tree was a successful event, and raised about £400. FoNEP will do the last litter pick on 19<sup>th</sup> December 2019. FoNEP would like to thank the parish council for their support. A member would like to know if the Council could do anything with the state of the caravan site in Salt Water Way. **Action Clerk** to write to the estate agents.

**152. To agree the Precept and budgets for next year:** The budget and precept were agreed by the Finance Committee. There is flexibility for general expenses, out of scope repairs and a decent size pot of money on projects. Proposed to accept the Precept, £5.15 increase per year for Band D. £213,981.00, 8.49% increase. Proposed by Cllr Penman and seconded by Cllr Ashdown.

**ALL AGREED**

The Council thanked Cllr Page for all his hard work.

**153. To agree the payments as per payment schedule:**

Cozens		New Christmas tree lights	£1,314.00
Tina Page	OB/16	Mileage, Condolence, stationery, stamps	113.77
Sandie Keller		Buffet	40
			<hr/>
			£1,467.77
			<hr/>

Proposed payments of £1467.77, by Cllr Ashdown and seconded by Cllr Page.

**154. To note the payments and receipts up to 30/11/19:** Noted.

**155. To receive an update regarding the Neighbourhood Plan and agree any action:** Cllr Falat reported that there was nothing to report. The Proforma is still outstanding.

**156. To receive an update on East Suffolk Council and the Deed Packets:** The Deed packets, boxes have now been reduced to 2 boxes. East Suffolk Council to hold the boxes until the Land Registry have been completed, then they will send them back to Records Office for us.

**157. To discuss the quotes for the CCTV in the Park and agree any action:** The quote received from the company that gave the presentation, was agreed in principal. Proposed by Cllr Penman and seconded by Cllr B Keller. We now need a policy on how to use this and how it is recorded.

**ALL AGREED**

**158. To receive an update on the no flow plates and agree any action:** We are still waiting for the third quote to be obtained from Norse. The Clerk mentioned that she is obtaining a different quote for the remedy work on the flow plates as a comparison.

**159. To receive an update on Committee meetings and other meetings throughout the month.**

**Finance:** Discussed the Precept.

**Planning:** Doing well. Noted the heritage action zone project for Lowestoft Town Council.

**Personnel:** Safeguarding – training is for all. Date is 23<sup>rd</sup> January 10-12 at the Pavilion.

**Others:** Motor Boat racing safety meeting, Cllr Falat attended, all OK. The safety barriers do not need any repairs.

**160. To note and agree next year's Committee meeting dates.** The dates were handed out at the meeting, all seems correct.

**161. Items for the next Agenda**

**162. To note significant correspondence received since last meeting.** Nothing.

**To note date of next Council Meeting and Committee Meetings:** Personnel Committee 4pm 6<sup>th</sup> January 2020, Planning Committee 6<sup>th</sup> January 5pm and 20<sup>th</sup> January 6pm, Finance Committee 8<sup>th</sup> January 2020, Full Trust 6<sup>th</sup> January 2020 6pm and Full Council will be 20<sup>th</sup> January 2020 7pm.

**163. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

Discussed assets and staff issues.

There being no more business to discuss, the meeting closed at 8.30pm

Minutes approved on .....20<sup>th</sup> January..... 2020

Signed ..... Parish Council Chair