



**Oulton Broad Parish Council
Meeting of the Parish Council**

Monday 15th April 2019, 7.00pm

**Held at The Pavilion
Nicholas Everitt Park**

MINUTES

Present: Councillors Christine Ashdown, Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller, Lee Pullen, Andrew Page, Andy Penman and Steve Wilson,

Also, in attendance: Tina Page (Clerk)

Public in attendance: 2 members from FoNEP and Cllr Robinson

275. Welcome: The Chair opened the meeting, thanked everyone for attending.

276. Announcement on Reporting: Councillors and members of the public were reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting at meetings.

277. Apologies for absence: Cllr Cooper.

278. Declarations of Interests and Dispensations:

278.1 Declarations of Disclosable Pecuniary and Non-Pecuniary interests.

None, it was however noted that there were some payments for the Councillors.

278.2 Receipt of written interest.

None.

278.3 Dispensations granted.

None.

279. Minutes:

279.1 To consider the accuracy and approve the minutes of full council of 18th March 2019. These were confirmed as accurate, proposed by Cllr S Keller and seconded by Cllr Carver. **9 AGREED
1 ABSTAINED**

279.2 To note actions taken from last meeting which are not detailed in this agenda.

223. Cllr Falat to represent OBPC regarding the TingDene development: This has not been on the district planning agenda as yet. Await until nearer the time. **Action Cllrs S Keller and Ashdown** to have the petition ready. – this was noted and not discussed

224. Cllr Reeder to look into the problem of road closures and no work being done: Closed

253.1 Cllr Falat to provide photos of thatched roof for Nicholsons to progress. Ongoing, cost would be £32,000. This was noted and not discussed.

260. Clerk to get in contact with Insp L Casey, re using the Pavilion meeting room. Sorted

264. Clerk to update on Neeves Pit Allotments – this was noted and not discussed.

266. Cllr Ashdown to source a quote for the one-way film to go on the sliding doors. – this was noted and not discussed.

280. Chairman's Report: Noted and distributed.

281. Public Forum and Public Service Reports: None

282. To receive an update from FoNEP and agree any necessary actions: They are disappointed to where the trees have been planted, taking away the wild flower beds. Why was there a skip placed behind the compound? There was a discussion about the burnt shelter in the park. It was noted that there was not an opportunity to get photographs, before the damage was cleared away. It was considered a good idea to provide the emergency services with two councillors contacts, whose who live nearby. FoNEP have offered to make a donation to help fund the materials. It was voted in principle to replace the shelter, with the help of Lowestoft College. Proposed by Cllr Page, seconded by Cllr Carver. **ALL AGREED**

Waveney Norse will be sourcing the roofing material; this would be at a cost to us. Reasonable amount would be £3000. Proposed by Cllr Page and seconded by Cllr S Keller. **ALL AGREED**

Cllr Page will be looking at a press release. Proposed to vote Cllr Page permission to provide the press release, for the shelter and later the play equipment installation. Proposed by Cllr Pullen and seconded by Cllr S Keller. **ALL AGREED**

The painting of the Bandstand is will be starting soon. There was a thought about pressure washing first, but may go straight to rubbing it down. FoNEP are intending to have some extra sessions to get the work done.

Some timbers need to be replaced on the small bridge.

283. To receive an update on the meeting regarding Preventive Planning Maintenance and agree any action: This is ongoing, it is a larger project than first thought. The project will be split into mid term of 5 years and long term of 10 years, budget requests. It was noted that there is an urgent need to sort the lone worker situation.

284. To receive an update on Slaters Pit and agree any action: Ashley School has offered to volunteer to do the work on site. There are certain things as part of the Norse Partnership that refer to Slaters Pit. Some CiL money could help towards tools and a container unit. **Action Cllr Ashdown and Clerk** to source tools. Cllr Falat visited the neighbour and they have no comment, would be nice to see it cleared.

285. To receive an update on Sprytar: A small party met Matt with their views. There will be training session, points of interests, routes and a quiz. Funding has been met by 50%.

286. To receive an update on the Pavilion Refurbishment and agree any additional costs and quotes: The hall was completed ready for this meeting. The Changing Room looks really good. Bowls are happy. It was noted that Gilberts need to paint the door and frame. The Clerk volunteered and her friend Ady to do the lengthy remedial work that needed to be done to complete the pavilion. It was suggested that Ady should be reimbursed in some way for all the hours he has put in. Proposed by Cllr S Keller and seconded by Cllr Ashdown, pass to Finance Committee. **ALL AGREED**

It was proposed by Cllr Page to agree the 20% deposit for the curtains. Source one-way film for the sliding door windows at a maximum £60. Proposed by Cllr Page and seconded by Cllr Ashdown.

ALL AGREED

Waveney Norse to rehang the internal doors as a temporary fix. It was noted that when replacing the internal doors, Cleveland Joinery will be replacing the glass above the doors with toughened glass.

287. To discuss any road closures: None

288. To approve the payments as per payment schedule:

Direct Debit

Daisy Communications	Phone and internet	£63.38
		£63.38

BACS

Norse	repair of water mains	£4,800.00
Norse	Install 3 noticeboards	£519.07

Andrew Page	Decorating materials	£42.00
Andrew Page	Toilet signs	£19.78
Tina Page	Decorating materials & MDF	£35.70
Christine Ashdown	Paint for ceiling	£28.00
Curtain Lady and Son	20% deposit for curtains	£153.90
A World of Blinds	final settlement, blinds in hall	£140.00
		<u>£5,738.45</u>

Proposed by Cllr Penman and seconded by Cllr S Keller.

**7 AGREED
2 ABSTAINED**

289. To note the total payments and receipts, year to date up to 31/3/19: noted

290. To receive an update on the Committee meetings held this month and agree any action:

Planning: TingDene planning is still very quiet at the moment. We do not have a neighbourhood plan, yet which means we are only able to pass an opinion. We received a letter of complaint regarding our recommendation of objection for a planning application. We are a small planning committee and only able to submit a recommendation.

Personnel: It was considered that the volunteer that was interested, has been interested at the wrong time of the year, when the Clerk is extremely busy. She also had no knowledge of clerical duties. It was noted that the Clerk will need to have some assistance in the near future. But the logistics at the moment are not good. Personnel to keep an eye on this matter and work out what aspects of the Clerk's job would be best to delegate to a volunteer. It was suggested that OBPC needs a qualified Clerk, but the Trust does not necessarily need to be qualified. But there are issues with confidential data.

291. To receive an update on the other meetings attended and agree any necessary action:

Precision Pipe company has tested the water in the cellar of the museum, this has tested to be the same as the tap water in their kitchen. The company is undergoing a survey of the pipes within the park.

Broads National Park village sign offer – this was discussed and considered that we needed 2 not 1. Cllr B Keller has done the extra work needed on the tourism page as part of the OBPC website.

Coloured Christmas Lights - Cozens have quoted £496.60 + VAT to buy new coloured lights. It was agreed to go with the coloured lights, FoNEP would prefer coloured lights.

Festoon lights – The new LED bulbs are collecting rain inside the bulbs and blowing. The company who supplied the bulbs will be replacing these. Westcotec will replace all the lights, free of charge.

292. Significant Correspondence: none

293. To note the date of next Council Meeting and Committee Meetings: Personnel Committee 13th May 2pm, Planning Committee 29th April 3pm and 13th May, Finance Committee 1st May 6pm, Annual Parish Meeting 20th May 6pm and Annual Meeting of the Parish Council 20th May 2019 7.00pm and the NEP Trust meeting TBC.

It was noted that we need to organise an Events and Tourism meeting.

294. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

294.1 To receive an update on OBPC assets: Cllr S Keller to speak to Scott for an update.

OBWSC, there is a meeting scheduled with Chris Ames.

WOBYC, there appears to be an issue as to who the crane belongs too.

There being no more business to discuss, the meeting closed at 8.30 pm

Minutes approved on20th May..... 2019

Signed Parish Council Chair