



**Oulton Broad Parish Council
Meeting of the Parish Council**

Monday 18th March 2019, 7.00pm

**Held at The Yacht Club
Nicholas Everitt Park**

MINUTES

Present: Councillors Christine Ashdown, Paul Carver, Russell Cooper, Benvenuto Falat, Brian Keller, Sandie Keller, Lee Pullen, Andrew Page and Andy Penman.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 2 members from FoNEP and 3 members of the public.

254. Welcome: The Chair opened the meeting, thanked everyone for attending. Due to the meeting being within Purdah, the minutes will be written as the 3rd person.

255. Announcement on Reporting: Councillors and members of the public were reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting at meetings.

256. Apologies for absence: Cllr Wilson.

257. Declarations of Interests and Dispensations:

257.1 Declarations of Disclosable Pecuniary and Non-Pecuniary interests.

None.

257.2 Receipt of written interest.

None.

257.3 Dispensations granted.

None.

258. Minutes:

258.1 To consider the accuracy and approve the minutes of full council of 18th February 2019. It was noted and amended that the apologies were incorrect. They should read Cllrs Cooper, Pullen and Wilson. The rest were approved as an accurate record. Proposed by Cllr Ashdown and seconded by Cllr S Keller.

**8 AGREED
1 ABSTAINED**

258.2 To note actions taken from last meeting which are not detailed in this agenda.

197. Cllr Wilson to progress the tourism page and to approach businesses: Cllr Wilson and Clerk meeting this week.

223. Cllr Falat to represent OBPC regarding the TingDene development: This has not been on the district planning agenda as yet. Await until nearer the time. **Action Cllrs S Keller and Ashdown** to have the petition ready.

224. Cllr Reeder to look into the problem of road closures and no work being done: Closed

253.1 Cllr Falat to provide photos of thatched roof for Nicholsons to progress. Ongoing, cost would be £32,000

259. Chairman's Report: None

260. Public Forum and Public Service Reports: Inspector L Casey would like to hold a meeting in the Pavilion in April. **Action Clerk** to get in contact.

261. To receive an update from FoNEP and agree any necessary actions: The minutes have been received from their meeting. They will be painting the bandstand and the swings. However, they are waiting for the weather to improve. FoNEP are planning a trip to Bressingham or the like, they are looking for ideas on borders. The River Tours noticeboard needs repairing.

262. To receive an update on the meeting regarding Preventive Planning Maintenance and agree any action: Two Councillors met, updated the spreadsheet. The leases and licences will need to be looked at to progress the spreadsheet. Ongoing.

263. To receive an update on Slaters Pit and agree any action: There is a site meeting booked. Ashley School, Norse, Chairman and the Clerk. It was suggested to ask a resident his views. **Action Cllr Falat** to request this resident to attend the meeting.

264. To discuss the allotments and agree any action: Cllr S Keller and the Clerk met at Neeves Pit with a couple of allotment renters. They would like OBPC to take over the running of these plots. The plots were very tidy, apart from a couple. They would like to help clean these up and have requested a skip. 5 yard skip £139.71, 6 yard £204.00 including VAT. It was proposed to support the skip and agreed to have a 6 yard skip and to run the allotments administration, by Cllr S Keller and seconded by Cllr Penman. **ALL AGREED**

It was noted that Neeves Pit is not in the agreement with Lowestoft District Allotment Association. **Action Clerk** to source permission for the skip to be sited by the allotments and contact the Allotment Association with the view of taking over the administration of this.

265. To receive an update on Sprytar and agree any action: Sentinel now have 3 sites and it is going ahead. They are looking for additional funding.

266. To receive an update on the Pavilion Refurbishment and agree any additional costings and quotes. To receive ratification on the cost of the Altro Flooring:

WCs	472.62
Corridor	491.50
Changing Rooms	796.00
Main Hall	2196.00

Total of £3956.12 + VAT saving £295 if done together. Proposed to agree the quote as a whole and the flooring would be done in Whale grey. Proposed by Cllr Ashdown and seconded by Cllr B Keller.

ALL AGREED

Cllr Carver reported that the refurbishment is doing well.

The curtains have been quoted as £769.48 inc VAT. Source an alternative to blinds. **Action Cllr Ashdown** to source one way film for the glass. Proposed to accept the curtain quote by Cllr Page and seconded by Cllr Ashdown

**8 AGREED
1 ABSTAINED**

267. To discuss any road closures: Bridge Road overnight closures 20 – 21st March 2019. Saturday 23rd 23:00 to Sunday 24th 20:00 the whole of Bridge Road closed, North Station and Mutford Bridge closed together.

268. To approve the payment as per payment schedule:

Direct Debit

Daisy Communications	Phone and internet	£57.47
		<u>£57.47</u>

BACS

	Mileage 86.85, deposit for curtains	
	20.00 car park tickets 9 coffee 24.70	
Tina Page	and stamps 5.88	£146.43

W A S Ltd	Additional plastering	£580.80
Selectar Signs	6 signs	£180.00
W A S Ltd	As per estimate less fire doors	<u>£2,691.60</u>
		<u>£3,598.83</u>

Proposed by Cllr Page and seconded by Cllr Ashdown

ALL AGREED

269. To note the total payments and receipts, year to date: Noted.

270. To receive an update on the Committee meeting held this month and agree any action:

Finance Committee: the updated spreadsheet showing the gross reserves going into year 3, is a work in progress document. Final version to be discussed at the next Finance Committee meeting.
Personnel Committee: Joiners and Leaver policy to be completed, to be finalised at Personnel meeting on 1st April 2019.

271. To receive an update on the other meetings attended and agree any necessary action: 3rd River Crossing this week and Broads Authority Parishes meeting, Chairman to attend.

272. To note significant correspondence received since last meeting: There is another correspondence from 'we are cycling uk', this has been given to Cllr Ashdown, **Action Cllr Ashdown** to send a response.

273. To note the date of next Council Meeting and Committee Meetings: Personnel Committee 1st April 2pm, Planning Committee 1st April 3pm, TBC, Finance Committee 3rd April 6pm, Annual Parish Meeting 15th April 6pm and Full Council 15th April 2019 7.30pm and the NEP Trust meeting TBC.

274. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

274.1 To receive an update on OBPC assets:
There was a review on the OBPC assets.

There being no more business to discuss, the meeting closed at 8.10 pm

Minutes approved on15th April..... 2019

Signed Parish Council Chair