



Oulton Broad Parish Council

Meeting of the Parish Council
Monday 16th March 2020 7.00pm

Held at the Pavilion
Nicholas Everitt Park

MINUTES

Present: Councillors Christine Ashdown, Jean Bragg, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 3 members of public and District Councillor Gee.

204. Welcome

205. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

206. To receive and consider acceptance of apologies for absence: Cllrs Lavery and Penman apologies were accepted.

207. Declarations of Interests and dispensations

207.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda: None

207.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests: None

207.3 To note any dispensations previously granted: None

208. Minutes To consider the accuracy and approve the minutes of full council meeting of 17th February 2020: The minutes were recorded as being an accurate record. Proposed by Cllr B Keller and seconded by Cllr Ashdown.

**6 AGREED
2 ABSTAINED**

209. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

192. Cllr Gee to push for some funding from the Lowestoft Place Board for the Lowestoft Museum – Cllr Falat reported that he has an one to one interview and put forward 3 potential projects. Carlton Colville are requesting a cycle path.

199. Cllr B Keller to produce a monthly article in the newspaper – Cllr B Keller currently is having PC problems and will action after – ongoing.

210. Chairman's Report: There was been lots of work over the month and there are lots more to done. Thank you to the Clerk for all her hard work. Due to the current situation there will be a quick Trust meeting straight after this meeting.

211. Public Forum and Public Service Reports: The Clerk had distributed a report from the Bowls. It was expected for some of the Bowls Club to have attended. But due to the COVID-19 situation they had decided not to attend. Please read the report at your leisure.

Cllr Gee, reported that there was concerns that the 3rd River Crossing was being postponed, this is still going ahead.

212. To receive an update from FoNEP and agree any necessary action: GP was absent, Carol read the report. FoNEP to purchase the plants and shrubs for the area by the Landspring drain. There will be 5 shrubs purchased. The volunteer sessions are looking like they will stop due to Government guidelines. A Thank You was noted from the Council to the volunteers.

213. To agree the payments payable in March 2020, as per payment schedule:

Tina Page	Cleaning materials and paint	£94.33
RM Cooper & Co	Laser toner	727.31
Nicholsons	OBWSC	1086.00

Payments totalling £1,907.64 were approved. Proposed by Cllr Pullen and seconded by Cllr Carver. **ALL AGREED**

214. To note the payments and receipts up to 29/02/20: Ongoing.

215. To receive an update regarding the Neighbourhood Plan and agree any action: Accepted as far a designated area by Broads Authority and East Suffolk Council. The next stage will be a call for volunteers to go on the steering group. **Action Cllr B Keller and Cllr Falat** to move this forward.

216. To receive an update on the fund-raising Quiz night, and agree any action: £304 was raised from the quiz night. It was a good night, but we have learnt from it. There was need for more volunteers. It was noted that when we organise events, we will need more support from the councillors. Cllr Falat Thanked the organisers and helpers. The Clerk reported that it appears that the same councillors are organising and helping. None of the other councillors seem to be helping.

We are planning a bigger event, later in the year which is a Race Night at the Victoria Hotel.

217. To discuss a contingency plan for the outbreak of Coronavirus and agree any action: SLCC suggested to agree the following wording:

“To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the government in respect of the Covid-19 virus. Such delegation is intended to enable the Council to fulfil its responsibilities to its residents”

The Government has set down guidelines already, that those who are over 70 years of age, will need to isolate for 12 weeks from now! Clubs and theatres are closing today. It was decided to hold meetings as an when needed and to approve the above SLCC statement. The Clerk to attend in the office as and when she feels. The Trust AGM and the Annual Parish Meeting will be postponed until further notice. It was noted that East Suffolk Council has not yet issued a statement. The above were approved, and proposed by Cllr Ashdown and seconded by Cllr B Keller. **ALL AGREED**

218. To discuss setting up a working group to work on the partnership agreement review for Norse and the Green Flag Management plan, both due 2021, and agree any action: The following will need to be looked at:

Norse partnership agreement runs out in 2023.

Review the Operation London Bridge, risk management policy and any other.

Discuss the business case for the museum.

Latest Insurance policy, and anything else.

The following Councillors volunteered to be part of the working party:

Cllr Falat, Cllr S Keller, Cllr A Page, Cllr Bragg and Cllr Carver. Stand-by Would be Cllr Pullen.

219. To discuss the update on allotments and agree any action: Clerk had training. The outcome is that we are required to provide pest control, decent fencing. Regular inspections for health and safety and insurance. Even those that are managed by the Allotment Assoc. will need check-ups.

220. To discuss the format for the Trust AGM and the Annual Parish Meeting, both on 20th April. These meetings as mentioned above, have been postponed, by advice from the Government.

221. To receive an update on the Committee meetings and other meetings held throughout the month:

Events and Tourism - There is a lot going on about the VE day celebrations. This will need to be reviewed in six weeks. Perhaps combine both the VE and VJ day on VJ day. Art in the Boulevard is not appropriate on a 'free' basis.

Planning - One of the planning applications had been passed to panel. Cllr B Keller statement the councils case, but ESC approved.

Finance – New year starting, we will be looking at the true reserves.

Lowestoft Placeboard - Cllr Falat had an one to one meeting on 11th March, next meeting planned for 25th March.

222. Items for the next Agenda: none

223. To note significant correspondence received since last meeting.

Letter from the Norfolk and Suffolk Broads rep

Document Broads National Park, Friend or Foe, The Truth behind the Myth.

To note date of next Council Meeting and Committee Meetings: Finance Committee 1st April 6pm, Planning Committee 5pm 6th April, 5pm 20th April, Trust AGM 20th April 6pm, and the Annual Parish Meeting 20th April 7pm **On hold until further notice.**

224. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

203. To discuss various assets and personnel matters.

There being no more business to discuss, the meeting closed at 8.30pm

Minutes approved on 2020

Signed Parish Council Chair