



Oulton Broad Parish Council

Meeting of the Parish Council
Monday 15th July 2019, 7.00pm

Held at the Pavilion
Nicholas Everitt Park

MINUTES

Present: Councillors Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page, Andy Penman, Lee Pullen and Steve Wilson.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 5 members of FoNEP, 1 District Councillor.

50. Welcome: The Chair opened the meeting, thanked everyone for attending.

51. Apologies for absence: Cllrs Ashdown, Cooper and Lavery.

52. Announcement on Reporting: Councillors and members of the public were reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting at meetings.

53. Declarations of Interests and Dispensations:

53.1 Declarations of Disclosable Pecuniary and Non-Pecuniary interests.

None.

53.2 Receipt of written interest.

None.

53.3 Dispensations granted.

None.

54. Minutes:

54.1 To consider the accuracy and approve the minutes of full council of 17th June 2019. These were confirmed as accurate, proposed by Cllr B Keller and seconded by Cllr Carver. **7 AGREED
1 ABSTAINED**

54.2 To note actions taken from last meeting which are not detailed in this agenda.

44. Clerk to chase the replacement of the outstanding posts in the Boulevard Car Park behind Shed 6 – This is on the Norse job list.

44. Clerk to arrange a meeting with Lowestoft Lions and the Powerboats – completed.

55. Chairman's Report: The Nearly Festival was a successful event, there was only one complaint. So far, the Summer Bands have been a roaring success. The Secretary from Loddon Band stated that it is a wonderful venue, they are very happy with the way OBPC are managing.

The opening of the new play equipment and the cutting of the ribbon on 5th July, the play frame was alive with 48 children wanting to try it out. Thank you to the Gift Shop and Sweet Obsession for providing the sweets and drinks.

The Midsummer Night's Dream Performance was very good, no rubbish was left at the scene. The theatre company are hoping to come back next year.

Zingaro Blue Band would like to play in the bandstand next year. They would also like to do a video at the bandstand, logo of OBPC will be published along with it.

Please could everyone read the Code of Conduct, again and understand its contents.

56. To receive a report from the Badger Development by Monckton Avenue: Cllr Falat provided a brief description at last Full Council meeting.

Presentation was given by Stephen George: The land known as the Nursery was purchased from WDC in 2015. They agreed:

To provide 100m² open space within the main site, together with one seat and two bins and will keep the open space in good order, and repair.

To fence with rabbit and deer proof fencing the boundaries of the land known as the allotments.

To fence with rabbit and deer proof fencing the open fencing between Normanston drive and the area of the trees.

Prepare and provide 100m² car parking space within the area used for allotments.

Provide the infrastructure for a water supply and suitable drainage adequate for an allotment together with a standpipe ready for connection.

They have requested the parish council to have a site visit, so that Badgers could outline their proposals regarding the allotments, the fencing, car park and standpipe. Badgers will look after the 'open spaces' within the development for 12 months, then they will be handed over to OBPC to manage.

The spokesperson mentioned the development by the Commodore, they will soon be clearing the big lumps of concrete and soil. There is dispensation regarding the quay heading, roadway and pumping station. The pump station was leaking and has been replaced.

57. Public Forum and Public Service Reports: There were no written reports, apologies were received from Cllrs Back and Robinson.

Cllr Gee reported that there had been few meetings but lots of training so far. Steve Gallant was very impressed with the park. She will be attending the BA Planning meeting to refuse the TingDene development. It is considered a pollution for the environment if some accident were to happen.

58. To receive an update from FoNEP and agree any necessary actions: Volunteer hours for May and June were 380 hours. It is 'Love your Park' week, normally FoNEP run their stall every day. There is a problem with gaining entrance to their store. It was agreed that this could be done on a different week. It was confirmed that the round seat in the play area will be oiled by the contractors who installed the seat. The 'red' paint on the bandstand will need additional coats. Cllr S Keller asked FoNEP if they were available for a litter pick on 4th August at the Craft Fair, they are happy to do this.

59. To agree the payments as per payment schedule:

BACS

Tina Page

Cleaning Materials

£55.56

This was ordered from Viking, but we do not have an account. Proposed by Cllr Page and seconded by Cllr S Keller. **ALL AGREED**

60. To note the payments and receipts up to 30/06/19: The report was handed out to the Councillors before the meeting, if there are any questions, please contact the Clerk.

61. To receive an update regarding the Neighbourhood Plan and agree any action: The Council was approached by someone offering their services to write the plan. There was difficulty communicating with them. Pre-submission draft profile of local area housing, income, transport. Approximate £9,000 outline estimate stages and costs. Oulton Parish have included some of our parish in their neighbourhood plan. Total timescales on average is 2 years, the first stage will take approximately 6 weeks. We will be covering green and blue areas in our plan. If we have a neighbourhood this will strengthen our decisions towards planning.

62. To receive an update regarding the Nearly Festival: We are organising a meeting with AF and GA to try and reach a compromise on selling of drink and food. It was noted that Alec would be more

than willing to sort out an event for VE day next year.

63. To acknowledge a thank you to Cllr Page for the work on the press release and the new play equipment: A huge thank you to Cllr Page for the Press release and all that was done to get the project completed.

64. To discuss designing a Newsletter and Press Release and agree any action: It is looking like we are going to need more than a double sized A4. Maybe go bigger, and allow people to advertise. Agree in principle and agree an upper budget. The Neighbourhood plan could be in it? Run an article four times a year. Carlton Colville Newsletter distributors charge £17 per 1000, we have 4000 properties, £200 distribution, £200 printing. Survey results will need to be added. It was agreed to set up an upper limit of £1000. Proposed by Cllr Falat and seconded by Cllr Carver.

ALL AGREED

65. To discuss the Internal Audit Report findings and agree any action: The Clerk is still chasing this outstanding report.

66. To discuss the Fire Extinguisher visit report and agree any action: It was agreed to go with Anglia Electrical Suggestion for 2 additional extinguishers and the costing of £130.48 + VAT. Proposed by Cllr Penman and seconded by Cllr B Keller.

ALL AGREED

67. To Receive an update on the TingDene Development and agree any action: The BA Planning meeting has been scheduled for 19th July. The Parish Council will be able to speak for maximum of 5 minutes. It has been noted that we had received 50 signatories for the petition. We have lost the navigation argument, but we will concentrate on the two other options.

68. To receive an update on Committee meetings and other meetings throughout the month:

Events and Tourism – no meeting.

Planning – all seems ok.

Finance – nothing major, will start working on the Precept, soon.

Personnel – ongoing.

69. To note significant correspondence received since last meeting: Nothing.

70. To note the date of next Council Meeting and Committee Meetings: Planning Committee to be confirmed, Finance Committee 7th August 6pm and Full Council 16th September 2019, 7pm.

71. Items for next agenda:

TingDene update.

72. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

None.

There being no more business to discuss, the meeting closed at 8.35 pm

Minutes approved on16th September..... 2019

Signed Parish Council Chair