



Oulton Broad Parish Council

Meeting of the Parish Council
Monday 21st October 7.00pm

Held at the Pavilion
Nicholas Everitt Park

MINUTES

Present: Councillors Christine Ashdown, Benvenuto Falat, Brian Keller, Sandie Keller, Andrew Page, Andy Penman and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 2 members of FoNEP, 1 District Councillor.

99. Welcome: The Chair opened the meeting, thanked everyone for attending.

100. Announcement on Reporting: Councillors and members of the public were reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting at meetings.

101. Apologies for absence: Councillors Carver, Lavery and Wilson.

102. Declarations of Interests and Dispensations:

102.1 Declarations of Disclosable Pecuniary and Non-Pecuniary interests.

Cllr Page declared an interest in 107 and 109. Cllr Falat declared an interest in 120.2

102.2 Receipt of written interest.

None.

102.3 Dispensations granted.

None.

103. Minutes:

To consider the accuracy and approve the minutes of full council of 16th September 2019. It was proposed as being accurate by Cllr B Keller and seconded by Cllr Ashdown. **ALL AGREED**

104. Outstanding actions: To note actions taken from last meeting which are not detailed in this agenda.

84. Clerk to look at the No Flow Plates and report them as being loose – Reported to Norse. We have a meeting booked on 11th November 2019.

85. Clerk to source a suitable place to store the deed packets – Dealt with, agreed to go with Suffolk Records.

86. Clerk to provide Cllr Gee with the information needed regarding the plot of land at Monckton Avenue – completed.

87. Clerk to chase up the Precision Pipework and additional costings – this has been chased. Precision Pipework coming down tomorrow to have another look at the cellar and re-test the water in the cellar.

105. Chairman's Report: The Chairman noted that we are working as best of our abilities.

106. Public Forum and Public Service Reports: Councillors Back and Robinson sent their apologies. Cllr Gee reported that she attended the planning department meeting discussing the Normanston Bridge. This was eventually agreed.

107. To receive an update from FoNEP and agree any necessary actions: Geoff reported that he had received an email from animal rights regarding the live reindeer at the Christmas Carol Concert. This was discussed in detail. There was a raise of hands to keep the reindeer at the event or not. Results showed, 5 to cancel the reindeer, 1 to keep the reindeer and 1 abstained. Geoff acknowledged that he understood and agreed with the results. Proposed to cancel the reindeer, due to health and safety reasons, by Cllr S Keller and seconded by Cllr B Keller. Geoff suggested that we should try the sand craft stand instead, this was agreed. FoNEP apologised for not involving OBPC in the planning of the Christmas event. Cllr Ashdown would now attend the meetings. They have not received a report regarding the Green Flag.

The Christmas tree lights were discussed. There was a concern that the new lights would not be enough for the height of the tree. Compare how many bulbs were on the old as regards to the new ones. Proposed by Cllr Page and seconded by Cllr Falat. **Action Clerk** to confirm with Cozens. There was a show of hands between the coloured and the white lights. Vote white = 2 and coloured = 5. Coloured were proposed. It was suggested that double the amount of lights would be needed.

108. To receive an update on the Precept and budgets and agree any action: Things keep getting added, painting the toilets, there has been no budget for general building maintenance, planting new trees. At the next finance committee, agree the final version. Then bring back to council for agreement. There will be the same contingency as usual.

109. To agree the payments as per payment schedule:

ESC	Temporary Event Notice	£21.00
		<hr/>
		£21.00
		<hr/>
		£0.00
		<hr/>
		£0.00
		<hr/>
BACS		
Norse	NEP Play Frame	£123,376.99
Andrew Page	Mileage expenses	25.65
NALC	Training Trusts x 2	96
		<hr/>
		£123,498.64
		<hr/>

Proposed to accept £123,498.64 by Cllr Ashdown and seconded by Cllr B Keller.

**6 AGREED
1 ABSTAINED**

110. To note the payments and receipts up to 30/09/19: Distributed in Councillors handouts.

111. To receive an update regarding the Neighbourhood Plan and agree any action: Cllr Falat reported that there has been 130 Neighbourhood Plans around the country so far. Simply fill in the proforma and sign up to run with the parish boundary. It was noted that Cllrs B Keller, S Keller and the Clerk had a meeting with the Clerk to Carlton Colville regarding starting the Neighbourhood Plan. We have a meeting booked for 13th November 10.30 at ESC to set this rolling.

112. To receive an update regarding the Newsletter: This has been designed and is in the process of being distributed. There will be a need to distribute to the local businesses. The Clerk suggested that the Councillors in their areas, should deliver to their areas.

113. To discuss the resident's issues regarding: Park Warden, CCTV and fly topping, and agree any action: The Park Warden could not be a suitable option. The option of purchasing CCTV was discussed. CCTV will not be able to cover all the areas we need. The play area, will not be covered, due to Data Protection. We would need to cover the front of the museum, the sunken gardens. **Action Clerk** to provide quotes for CCTV. The Council does not feel that there is an issue with fly tipping, this just proves that the problem gets cleaned up very quickly by Norse.

114. To receive an update on Neeves Pit allotments: The Council has taken over the management of the allotment site. Trying to get a hold of one of the allotment holders, not responding. Do you feel that a visit to their house would be appropriate? The Council agreed, but the Clerk to be accompanied by a councillor.
There are two allotment renters, who are cleaning up the other allotments and are being very helpful.

115. To receive the quote obtained from Cozens: The quote for the two additional street lights were agreed as being in the budget £5995 + VAT. Proposed by Cllr B Keller and seconded by Cllr Penman.
ALL AGREED

116. To receive an update on Committee meetings and other meetings throughout the month:

Committees: Planning – Going quite well, Cllr B Keller attended the district meeting to discuss the Normanston Bridge.

Events and Tourism – too early to be finalised, had a meeting with the FoNEP meeting which was successful.

Finance – There is a notion regarding gate closures that we will discuss with the powerboats manager.

Personnel – To arrange an appraisal meeting as soon as possible.

Other meetings: Cllr Falat attended the Police meeting at the Wherry Hotel.

Parishes Forum – Broads Authority, we might have a collective look at policies regarding climate change.

Trust: Cllr Page and the Clerk attended Trust training. It was noted that all the meetings are Closed meetings, except the Annual General Meeting which is the only public meeting.

The Clerk attended Safeguarding training, there is a lot of work to do for the Council and the Trust.

117. Items for the next agenda: Finalise the Budget and Precept.

118. To note significant correspondence received since last meeting: The Clerk mentioned the roadworks at Bascule Bridge

119. To note the date of next Council Meeting and Committee Meetings: Personnel Committee 2pm 4th November, Planning Committee 4th November 3pm and 18th November 6pm, Finance Committee 6th November 6pm, and Full Council 18th November 2019, 7pm.

120. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

There was a discussion about the assets within OBPC.

There being no more business to discuss, the meeting closed at 9 pm

Minutes approved on18th November..... 2019

Signed Parish Council Chair