



**Oulton Broad Parish Council**  
**Minutes of the Finance Committee**  
**for the meeting of 3<sup>rd</sup> October 2019**

**held in The Pavilion, Nicholas Everitt Park, Oulton Broad**

**Present:** Councillors Christine Ashdown, Benvenuto Falat, Sandra Keller, Andrew Page (Chairman) and Andy Penman.

**Also, in attendance:** Tina Page (Clerk).

**F76. Welcome:**

Cllr Page welcomed everyone to the meeting.

**F77. Announcement on Reporting:** The right for the public to record the meeting were noted. However, there were no members of the public.

**F78. Apologies:** Cllr B Keller.

**F79. Declaration of interests and dispensations**

F79.1 Declaration of Disclosable Pecuniary and Non-Pecuniary interests.

None.

F79.2 Receipt of written interests.

None

F79.3 Dispensations granted.

None.

**F80. Minutes:**

To approve the accuracy of the minutes of the 4<sup>th</sup> September 2019. The minutes were agreed as being an accurate record. Proposed by Cllr S Keller and seconded by Cllr Ashdown.

**4 AGREED**  
**1 ABSTAINED**

F80.1 To review outstanding issues from last meetings:

F51. Clerk to chase Barclays Bank for the debit card – New form filled in.

F72. Clerk to chase outstanding quotes – The museum cellar issue was discussed. It was agreed to go ahead with the initial dig at the front of the museum to see what's going on. **Action Clerk** to speak to Precision Pipework, there is a concern regarding the breeze block wall at the front of the cellar.

**F81. Public Forum:** No members of the public present.

**F82 Payments:** To agree payments as per payment schedule:

<b>Tina Page</b>	Mileage, stamps and training courses	£208.22
<b>ESPO</b>	Diaries, calendar, paper	£38.65
<b>Waveney Norse</b>	Play areas	£9,720.00
<b>Sandra Challis</b>	Cleaner services	£45.00
<b>Waveney Norse</b>	Partnership fees	£8,229.60
<b>Waveney Norse</b>	Partnership fees Sept	£8,229.60

Proposed to agree Bacs transactions of £26,471.07 by Cllr Ashdown and seconded by Cllr S Keller. **ALL AGREED**

**F83. To receive an update on payments and receipts for September 2019:** Will send out to the team.

**F84. To approve the bank reconciliations for September 2019:** Handed to Cllr Penman before the meeting.

**F85. To receive an update on the grant request for the disabled swing:** The grant from ESC was unsuccessful.

**F86. To receive an update on 20/21 budgets:** This was discussed in detail. There is a notion that the Thursday evening powerboats could be free of charge. Cllrs Page, Pullen and S Keller to have a meeting with Powerboats. The budget is at draft and is still ongoing.

**F87. Items for the next agenda:** Kitchen update and Budgets.

**F88. Date of next meeting:** 6<sup>th</sup> November 6pm.

The need for storing records and deed packets were discussed and the cost involved for Suffolk Records to hold information. 86p per box, a month, 10 boxes. This was proposed by Cllr Penman and seconded by Cllr S Keller. **ALL AGREED**

New Christmas tree lights were discussed. It was proposed to source a new set of LED white lights for a 20' tree. **Action Clerk** to source these from Cozens. Proposed by Cllr Ashdown and seconded by Cllr S Keller. **ALL AGREED**

**F89. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

There being no more items to discuss the meeting closed at 7.40pm

Minutes approved on .....6<sup>th</sup> November..... 2019

Signed .....  
Finance Chair